

COMMISSIONERS

County of Colusa:

GARY EVANS

KENT BOES

DAURICE K. SMITH

City Colusa:

JOSH HILL, VICE-CHAIR

TOM REISCHE

City of Williams:

FRANK KENNEDY, CHAIR



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
TELEPHONE 530-458-0508
FAX (530) 458-2035
Michael Azevedo,
Public Works Director
colusacountyca.igam2.com
www.countyofcolusa.org

COLUSA COUNTY TRANSPORTATION COMMISSION & TRANSIT AGENCY

Agenda

February 16, 2021

Colusa County Board of Supervisors Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

NOTE: Those who are in a high risk category for severe illness from COVID-19 who need a reasonable accommodation to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 dated March 17, 2020 may use teleconferencing as follows:.

You can listen to the meeting by dialing one of the teleconference numbers below:

Phone: 1-916-246-0723

Toll-Free: 1-800-356-8278

Conference Code: 401978 **(Please mute your phone when you are not speaking)**
DO NOT PUT YOUR PHONE ON HOLD

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

If you are attending via teleconference and would like to participate in the Public Comment portion of the meeting, or comment on a specific agenda item you can do so by **texting 530-501-3309** with your NAME and the Clerk will notify the Chair that you would like to comment. **Please wait for the Chair to recognize you before speaking.** Remember to *unmute your phone to speak.*

3:00 p.m. CALL TO ORDER/ROLL CALL**I.** PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)**II.** MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – December 15, 2020.

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Manager
2. Transit Manager
3. Caltrans
4. City of Colusa
5. City of Williams
6. California Highway Patrol

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Adopt a Proclamation Honoring Barbra Rosas for 36 Years of Dedication and service to the Colusa County Transit Agency.
2. Nomination/Election of the 2021 Transportation Commission and Transit Agency Chair.
3. Nomination/Election of the 2021 Transportation Commission and Transit Agency Vice-Chair.

ADJOURN

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

COMMISSIONERS*County of Colusa:*

GARY EVANS
KENT BOES
J. MERCED CORONA

City Colusa:

JOSH HILL, VICE-CHAIR

City of Williams:

FRANK KENNEDY, CHAIR
ALFRED SELLERS, JR.



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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
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**Minutes
December 15, 2020**

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 15th day of December 2020 at the hour of 3:07 p.m. Present: Commissioners Frank Kennedy and Kent S. Boes. Present via Teleconference: Commissioners Josh Hill and Alfred Sellers, Jr. Absent: Commissioner J. Merced Corona and Gary J. Evans.

Present: Jennifer Sutton, Senior Deputy Counsel
Ann Nordyke, Board Clerk.
Mike Azevedo, Department of Public Works

Present via Teleconference: Jim Day, Matt Cadrett, CalTrans.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
None.

II. MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – October 27, 2020.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Hill
AYES:	Kennedy, Hill, Sellers Jr, Boes
ABSENT:	Corona, Evans

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director
Mr. Azevedo states effective today the Transit Office will be closed until January 4, 2021.

Minutes Acceptance: Minutes of Dec 15, 2020 3:00 PM (Minutes Approval)

2. Transit Manager
None.
3. Caltrans
Mr. Day states a flyer was sent out on Friday regarding the 20/21/22 planning and local assistance grant and speaks briefly to same.
4. City of Colusa
Commissioner Hill states leaf pickup is going on around town right now.
5. City of Williams
None.
6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve FY 2019/2020 Local Transportation Funds (LTF) carryover distribution in accordance with Resolution Numbers 1920-001 (LTF Apportionment) and 1920-002 (LTF Distribution) as follows:

<u>Entity</u>	<u>Percent</u>	<u>Amount</u>
City of Colusa	28%	\$171,233
City of Williams	25%	\$152,886
County of Colusa	47%	\$287,426
Total	100%	\$611,545

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Hill
AYES:	Kennedy, Hill, Sellers Jr, Boes
ABSENT:	Corona, Evans

2. Authorize a 90 day extension pursuant to Public Utility Code Section 99245 for the completion of the Colusa County Transportation Commission annual Transportation Development Act (TDA) fiscal and compliance audit.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Sellers Jr
AYES:	Kennedy, Hill, Sellers Jr, Boes
ABSENT:	Corona, Evans

Regular Meeting**Tuesday, December 15, 2020****3:00 PM**

Chair Kennedy adjourned the meeting at 3:16 p.m. to reconvene in Regular Session on January 19, 2021 at the hour of 3:00 p.m.

Frank Kennedy, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Ann Nordyke, Chief Deputy Clerk

Minutes Acceptance: Minutes of Dec 15, 2020 3:00 PM (Minutes Approval)



Request For Transportation Commission and Transit Agency

MEETING DATE: February 16, 2021

DEPARTMENT: Public Works/Road Department

FROM: Michael Azevedo

SUBJECT: Adopt Proclamation Honoring Barbra Rosas

Adopt a Proclamation Honoring Barbra Rosas for 36 Years of Dedication and service to the Colusa County Transit Agency.

Detailed Description/Background of request

For the past 37 years (first year as a relief driver) Ms. Rosas has worked her way up through the ranks of the Transit Agency, achieving the position of Operations Supervisor in 2004. At all times, exhibiting a sense of community as well as promoting a sense kindness and dignity that has been a key component in the level of service the Colusa County Transit has and continues to provide to our constituents.

Staff asks your Agency recognize her service and wish her all the best in retirement.

Prior Board Action

None.

Fiscal Impact/Funding Source

None.

Action for the Clerk

Proclamation will be presented at the meeting.

ATTACHMENTS:

- Retirement Proclamation (DOCX)



**PROCLAMATION OF THE COLUSA COUNTY TRANSIT
AGENCY HONORING
TRANSIT SUPERVISOR BARBRA ROSAS
UPON HER RETIREMENT**

WHEREAS, Barbra Rosas began her employment with the County of Colusa on May 5th, 1983 working as a part time Relief Driver for the Colusa County Transit Agency and began her full-time employment as a Full Time Driver on June 1st, 1984; and

WHEREAS, as is always the case in small organizations, Mrs. Rosas worked through the various classifications within the organization by becoming Lead Transit Specialist on July 1st, 1997 and finally the Operations Supervisor on August 1st, 2004; and

WHEREAS, Mrs. Rosas believed in what Colusa County Transit Agency stood for, she was instrumental in training and mentoring all employees to help Colusa Transit operate at its peak efficiency, through excellence with kindness and dignity;

WHEREAS, Mrs. Rosas can always be counted on to bring a smile and a sense of humor which she brought to everything from employee gatherings, to trainings and daily life at Colusa Transit; and

WHEREAS, during Mrs. Rosas 36 years of service she has played an instrumental role in ensuring the highest level of service to all county residents, along with accountability, and consistency for the Transit Agency; and

WHEREAS, Mrs. Rosas has made the decision to begin the next adventure, that of retirement, which will allow more time for her husband, children and grandchildren.

NOW, THEREFORE, BE IT RESOLVED that the Colusa County Transit Agency does hereby wish Ms. Rosas well in her upcoming retirement and thank her for her decades of service to the County, its employees and citizens.

Passed and adopted this 16th day of February 2021.

Frank Kennedy, Chair
Colusa County Transportation
Commission & Transit Agency



Request For Transportation Commission and Transit Agency

MEETING DATE: February 16, 2021

DEPARTMENT: Transportation Commission

FROM: Patricia Rodriguez

SUBJECT: Nominations/Elections of the 2021 Chair

Nomination/Election of the 2021 Transportation Commission and Transit Agency Chair.

Detailed Description/Background of request

Annual election for Chair

Prior Board Action

N/A

Fiscal Impact/Funding Source

None.

Action for the Clerk

Update any information for Chair (MinuteTrak, minutes, agenda, letterhead, and certified board orders)



Request For Transportation Commission and Transit Agency

MEETING DATE: February 16, 2021

DEPARTMENT: Transportation Commission

FROM: Patricia Rodriguez

SUBJECT: Nominations/Elections of the 2021 Vice-Chair

Nomination/Election of the 2021 Transportation Commission and Transit Agency Vice-Chair.

Detailed Description/Background of request

Annual election for Vice-Chair.

Fiscal Impact/Funding Source

N/A

Action for the Clerk

Update any information for Vice-Chair (MinuteTrak, minutes, agenda, website, letterhead, and certified board orders).