

COMMISSIONERS

COUNTY OF COLUSA:

JANICE A. BELL
KENT S. BOES,
VICE-CHAIR
DAURICE K. SMITH,
CHAIR

City Colusa:

GREG PONCIANO
RYAN CODORNIZ

City of Williams:

FRANK KENNEDY



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
TELEPHONE 530-458-0508
FAX (530) 458-2035
Michael Azevedo,
Public Works Director
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COLUSA COUNTY TRANSPORTATION COMMISSION & TRANSIT AGENCY

Agenda February 25, 2025

Colusa County Board of Supervisors Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

3:00 p.m. CALL TO ORDER/ROLL CALL

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

II. MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – December 17, 2024.

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director
2. Transit Manager
3. Caltrans
4. City of Colusa
5. City of Williams
6. California Highway Patrol

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve FY 2024-25 Revenue and Appropriations Inter-Budget Adjustment No. IB-014. **(Requires 5/6th vote)**
2. Nomination/Election of the 2025 Transportation Commission and Transit Agency Chair.
3. Nomination/Election of the 2025 Transportation Commission and Transit Agency Vice-Chair.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Transportation Commission and Transit Agency and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Transportation Commission and Transit Agency are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Committee member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the Commission's decision on the agenda item since January 1, 2023. Members of the Transportation Commission and Transit Agency who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Committee member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Committee member and may be made either in writing to the Secretary of the Transportation Commission and Transit Agency prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.
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COMMISSIONERS**COUNTY OF COLUSA:**

GARY EVANS
 KENT BOES
 VICE-CHAIR
 DAURICE K. SMITH,
 CHAIR

City Colusa:

GREG PONCIANO

City of Williams:

FRANK KENNEDY
 KATHERINE DUNLAP



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**Transportation Commission & Transit Agency
 Board Chambers
 546 Jay Street, Suite 108
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Minutes

December 17, 2024

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 17th day of December 2024 at the hour of 3:00 p.m. Present: Commissioners Greg Ponciano, Gary J. Evans, Katherine Dunlap, Frank Kennedy and Kent S. Boes. Absent: Commissioner Daurice K. Smith

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
 None.

II. MINUTES APPROVAL

1. Minutes Approval

Transportation Commission & Transit Agency – Regular Meeting – October 29, 2024.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kennedy
SECONDER:	Evans
AYES:	Kennedy, Boes, Evans, Ponciano
ABSTAIN:	Dunlap
ABSENT:	Smith

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Azevedo states he owes the Clerk an apology there is now a new Caltrans representative. He further states he was asked by Shasta Regional Authority to assist in some public outreach for enhancement of bus and rail services to other areas as a survey to see what the needs of the public are and states there is no infrastructure at this time.

2. Transit Manager

Mr. Rogers states ridership numbers are up and the Transit Agency is fully staff at this time. He further states there was a dip below the 10% ratio and he is working with Department Of Transportation to prevent it from happening again.

Mr. Azevedo states the biggest part of that is due to an accounting synchrony regarding the LTOP, rather than invoicing it in increments it has to be recognized in one block. He further states the revenue is there but it has been carried over and the Commission has not adjusted any rates since before COVID.

3. Caltrans

Ms. Chui states there is a new regional planner and she will be announced at the next meeting.

4. City of Colusa

None.

5. City of Williams

Mr. Kennedy states he will be meeting with Caltrans because of a development North of 40 and comments were made by Caltrans in the environmental document regarding ramps and before a City can collect money to take care of that, it has to be on the CIP list.

6. California Highway Patrol

None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Authorize a 90 day extension pursuant to Public Utilities Code Section 99245 for the completion of the Colusa County Transportation Commission annual Transportation Development Act (TDA) fiscal and compliance audit ending June 30, 2024.

Comments received by Mr. Azevedo and thanks Commissioner Evans for all his work.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dunlap
SECONDER:	Kennedy
AYES:	Kennedy, Boes, Evans, Dunlap, Ponciano
ABSENT:	Smith

Vice-Chair Boes adjourned the meeting at 3:15 p.m. to reconvene in Regular Session on January 28, 2025 at the hour of 3:00 p.m.

Kent S. Boes, Vice-Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk

Minutes Acceptance: Minutes of Dec 17, 2024 3:00 PM (Minutes Approval)

**Request For Transportation Commission and Transit Agency**

MEETING DATE: February 25, 2025

DEPARTMENT: Transportation Commission

FROM: Kirsten Montejano

SUBJECT: Approve FY 2024-25 Revenue and Appropriations Inter-Budget Adjustment No. IB-014 (Requires 5/6th vote)

Approve FY 2024-25 Revenue and Appropriations Inter-Budget Adjustment No. IB-014.
(Requires 5/6th vote)

Detailed Description/Background of request

Increase Revenue & Appropriations for carryover of 23/24 OWP funds as follows:

ACCOUNT NAME	FUND NUMBER	ACCOUNT NUMBER	DEPT/PRJT NUMBER	AMOUNT
OWP PLANNING ASST	053	45434	000-0	\$39,500.00
OWP TRANSP PLNG	053	58302	000-0	\$39,500.00

Prior Board Action**Fiscal Impact/Funding Source**

See Above

Action for the Clerk

None

ATTACHMENTS:

- 053 inter budget OWP carryover (PDF)

INTER-BUDGET ADJUSTMENT**REQUEST FOR APPROPRIATION OR TRANSFER OF FUNDS**

Department Name: _____

Submitted By: _____

Explanation: _____

TO INCREASE (DECREASE) REVENUE

FUND NUMBER	OBJECT CODE	DEPT NUMBER	ACCOUNT NAME	CURRENT AMT. BUDGETED	REVISED AMT. BUDGETED	ADJUSTMENT AMOUNT
					Total	

TO INCREASE (DECREASE) APPROPRIATIONS

FUND NUMBER	OBJECT CODE	DEPT NUMBER	ACCOUNT NAME	CURRENT AMT. BUDGETED	REVISED AMT. BUDGETED	ADJUSTMENT AMOUNT
					Total	

Fiscal Year: _____

Inter-Budget Log #: IB-_____

Transportation Board Date: _____

OpenGov Amendment #: _____

Attachment: 053 inter budget OWP carryover (10340 : Approve Inter-Budget Adjustment)



Request For Transportation Commission and Transit Agency

MEETING DATE: February 25, 2025

DEPARTMENT: Administration

FROM: Patricia Rodriguez

SUBJECT: Nomination/Election of the 2025 Transportation Commission and Transit Agency Chair.

Nomination/Election of the 2025 Transportation Commission and Transit Agency Chair.

Detailed Description/Background of request

Annual election for Chair.

Prior Board Action

Fiscal Impact/Funding Source

Action for the Clerk

Update any information for Chair (MinuteTrak, minutes, agenda, Letterhead, and certified board orders)



Request For Transportation Commission and Transit Agency

MEETING DATE: February 25, 2025

DEPARTMENT: Administration

FROM: Patricia Rodriguez

SUBJECT: Nomination/Election of the 2025 Transportation Commission and Transit Agency Vice-Chair.

Nomination/Election of the 2025 Transportation Commission and Transit Agency Vice-Chair.

Detailed Description/Background of request

Annual election for Vice-Chair.

Prior Board Action

Fiscal Impact/Funding Source

Action for the Clerk

Update any information for Vice-Chair (MinuteTrak, minutes, agenda, letterhead, and certified board orders)