

COMMISSIONERS

COUNTY OF COLUSA:

JANICE BELL,
VICE-CHAIR
KENT BOES
DAURICE K. SMITH

City Colusa:

GREG PONCIANO
RYAN CODORNIZ

City of Williams:

FRANK KENNEDY, CHAIR



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
TELEPHONE 530-458-0508
FAX (530) 458-2035
Scott Lanphier,
Interim Public Works Director
colusacountyca.igam2.com
www.countyofcolusa.org

COLUSA COUNTY TRANSPORTATION COMMISSION & TRANSIT AGENCY

Agenda

April 22, 2025

Colusa County Board of Supervisors Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

3:00 p.m. CALL TO ORDER/ROLL CALL

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

II. MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – March 25, 2025

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Manager
2. Transit Manager
3. Caltrans
4. City of Colusa
5. City of Williams
6. California Highway Patrol

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Presentation by GreenDot, Consultant preparing the 2025 Regional Transportation Plan Update.
2. Approve FY 2023/2024 Local Transportation Funds (LTF) carryover distribution in accordance with Resolution Numbers 2324-001 (LTF Apportionment) and 2324-002 (LTF Distribution) as follows:

<u>Entity</u>	<u>Percent</u>	<u>Amount</u>
City of Colusa	29%	\$268,431
City of Williams	26%	\$240,662

County of Colusa	45%	\$416,531
Total	100%	\$925,624

3. Authorize the allocation of FY 2024/2025 Regional Surface Transportation Program Funds, in the amount of \$210,430.00 by population as follows:

City of Williams	(25%)	\$52,608.
City of Colusa	(30%)	\$63,129.
County of Colusa	(45%)	\$94,693.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Transportation Commission and Transit Agency and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Transportation Commission and Transit Agency are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Committee member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the Commission's decision on the agenda item since January 1, 2023. Members of the Transportation Commission and Transit Agency who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Committee member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Committee member and may be made either in writing to the Secretary of the Transportation Commission and Transit Agency prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

Minutes

March 25, 2025

The The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 25th day of March 2025 at the hour of 3:00 p.m. Present: Commissioners Janice A. Bell, Greg Ponciano, Daurice K. Smith, Kent S. Boes and Frank Kennedy. Absent: Commissioner Ryan Codorniz.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

None.

II. MINUTES APPROVAL

1. Minutes Approval as corrected.

Transportation Commission & Transit Agency – Regular Meeting – February 25, 2025.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ponciano
SECONDER:	Boes
AYES:	Smith, Boes, Bell, Ponciano, Codorniz
ABSTAIN:	Kennedy

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Lanphier states due to staff changes for the Transportation Commission, there is an interest in making sure we include projects that may come out of the Sites Reservoir and the Regional Transportation Plan. He further states we are looking at extending the schedule for the completion of the RTP from July to September. He states the OWP will be back on the Commissions Agenda in May and there will be an RTP presentation on April 22, 2025 Commission Agenda by Greendot.

Minutes Acceptance: Minutes of Mar 25, 2025 3:00 PM (Minutes Approval)

2. Transit Manager
Mr. Rogers updates the Commissioners on ridership and Transit staffing.
3. Caltrans
None.
4. City of Colusa
Mr. Ponciano states a grant funding for the Westscott Road Project has been released and the sewer and water lines will be replaced at the same time.
5. City of Williams
Chair Kennedy states the work on the E Street Project is continuing and is waiting to hear from HCD regarding Program Income money.
6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve the Colusa County Transportation Commission Annual Fiscal and Compliance Audit for Fiscal Year 2023-24.

Comments received by Mr. Lanphier.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Bell
AYES:	Smith, Boes, Bell, Ponciano, Kennedy
ABSENT:	Codorniz

Chair Kennedy declares a recess at 3:09 p.m. and states that they are now sitting as the Colusa County Transit Agency with all Commissioners present.

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

1. Make a finding that competitive bidding is not in the best interest of the public and approve the purchase of two new Glaval Buses from AZ Bus Sales using the SGR SB1 funds, and the Local Transportation Funds (LTF).

Comments received by Mr. Rogers.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Ponciano
AYES:	Smith, Boes, Bell, Ponciano, Codorniz, Kennedy

2. Adopt a Resolution authorizing execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Free Fare Days Project.

Comments received by Mr. Rogers.

Regular Meeting

Tuesday, March 25, 2025

3:00 PM

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Bell
AYES:	Smith, Boes, Bell, Ponciano, Codorniz, Kennedy

Chair Kennedy adjourned the meeting at 3:13 p.m. to reconvene in Regular Session on April 22, 2025 at the hour of 3:00 p.m.

Frank Kennedy, Chair

Attest: Scott Lanphier, Interim
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk

Minutes Acceptance: Minutes of Mar 25, 2025 3:00 PM (Minutes Approval)



Request For Transportation Commission and Transit Agency

MEETING DATE: April 22, 2025

DEPARTMENT: Transportation Commission

FROM: Ann Nordyke

SUBJECT: Presentation by GreenDot, Consultant preparing the 2025 Regional Transportation Plan Update.

Presentation by GreenDot, Consultant preparing the 2025 Regional Transportation Plan Update.

Detailed Description/Background of request

GreenDot has been hired to update the County's Regional Transportation Plan (RTP). The RTP is the document used by the Colusa County Transportation Commission to identify significant transportation projects over the short term and long term planning horizons. This presentation is on the status of the current RTP update being prepared by GreenDot.

Prior Board Action

None

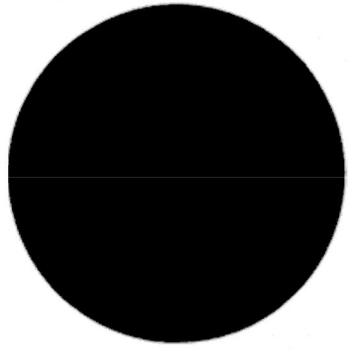
Fiscal Impact/Funding Source

None

Action for the Clerk

ATTACHMENTS:

- Colusa 2025 RTP Presentation - April 2025 (PPTX)



Colusa County

2025 Regional Transportation Plan Update

April 2025



4.1.a



Attachment: Colusa 2025 RTP Presentation - April 2025 (10439 : Status Presentation on RTP by

Packet Pg. 7

REGIONAL TRANSPORTATION PLANS

Identify future regional transportation needs and plan how these needs can and will be met.

Long-range (20 years)

- ❖ Roads
- ❖ Bridges
- ❖ Transit System
- ❖ Bikes and Pedestrians



Long Range Plans Help Communities...

- ❖ Maintain character
- ❖ Improve infrastructure
- ❖ Progress forward



What's Inside

- ❖ Policy
- ❖ Action
- ❖ Financial



STATUTES AND GUIDANCE

Federal and State Law requires that RTPAs **MUST** prepare a Regional Transportation Plan **every 5 years.**

- 2024 Regional Transportation Plan Guidelines
- 2021 California Transportation Plan 2050
- 2021 Caltrans Complete Streets Policy
- 2013, 2018 SB 743 Environmental Quality
- Assembly Bill 32-Global Warming Solutions Act
- SB 375-Sustainable Communities Act



RTP Elements

RTPs must include the three following elements:

Policy Element

Describes transportation needs, objectives and policies



Financial Element

Projection of implementation costs and anticipated funds

Action Element

Programs and actions necessary to implement the RTP



THE OUTREACH PROCESS

- Stakeholders – County, Caltrans, Tribal Governments, resource management agencies, freight, local business owners, residents
- Web Presence
- Community Meetings
- Board / Commission Presentations



Outreach is essential! Community feedback helps determine which projects to prioritize.

 **Colusa County Regional Transportation Plan
Community Survey**

1. What community do you live in?

☐ Arbuckle ☐ City of Colusa ☐ College City ☐ Grand Island/Grimes
☐ Leesville ☐ Maxwell ☐ Princeton ☐ Williams
☐ Stonyford ☐ Other (Please specify) _____

2. What are your most frequent out-of-county destinations? *Select all that apply.*

☐ Chico ☐ Oroville ☐ Sacramento
☐ Woodland ☐ Willows ☐ Yuba City
☐ Other (Please specify) _____

3. How frequently do you travel out-of-county?

☐ Daily ☐ Weekly ☐ Monthly
☐ Rarely ☐ Never ☐ Other (Please specify) _____

4. How often do you drive a vehicle, on average?

☐ Daily ☐ Weekly ☐ Monthly
☐ Rarely ☐ Never ☐ Other (Please specify) _____

5. Approximately how often do you use public transit in Colusa County?

☐ Daily ☐ Weekly ☐ Monthly
☐ Rarely ☐ Never ☐ Other (Please specify) _____

6. Approximately how often do you ride a bicycle in Colusa County (including recreational or utilitarian)?

☐ Daily ☐ Weekly ☐ Monthly
☐ Rarely ☐ Never ☐ Other (Please specify) _____

7. How often do you walk in Colusa County (including recreational or utilitarian)?

☐ Daily ☐ Weekly ☐ Monthly
☐ Rarely ☐ Never ☐ Other (Please specify) _____

8. How far do you commute to work or school?

NEXT STEPS

April 2025 - July 2025:

Community Outreach
(pop-ups, media
blasts, stakeholder
collaboration)

March 2025 – June 2025

Develop Policies,
Projects and
Financial
Information

March 2025 - August 2025:

Prepare DRAFT RTP

September 2025:

Final Adoption

Questions or Comments?

Contact Jeff Schwein
jeff@greendottransportation.com

Project Website:
www.countyofcolusaca.gov/11012025-Regional-Transportation-Plan





Request For Transportation Commission and Transit Agency

MEETING DATE: April 22, 2025

DEPARTMENT: Transportation Commission

FROM: Kirsten Montejano

SUBJECT: Approve FY 2023/2024 Local Transportation Funds (LTF) carryover distribution in accordance with Resolution Numbers 2324-001 (LTF Apportionment) and 2324-002 (LTF Distribution) as follows:

Entity	Percent	Amount	City of
Colusa	29%		\$268,431
City of Williams	26%	\$240,662	
County of Colusa	45%	\$416,531	
Total	100%	\$925,624	

Approve FY 2023/2024 Local Transportation Funds (LTF) carryover distribution in accordance with Resolution Numbers 2324-001 (LTF Apportionment) and 2324-002 (LTF Distribution) as follows:

Entity	Percent	Amount
City of Colusa	29%	\$268,431
City of Williams	26%	\$240,662
County of Colusa	45%	\$416,531
Total	100%	\$925,624

Detailed Description/Background of request

The Local Transportation Funds (LTF) Apportionment Resolution 2324-001 and LTF Distribution Resolution 2324-002 stipulate carryover funds will be distributed to the local entities by the Commission. The 2023/2024 carryover amount of Local Transportation Funds available is \$925,624 and is apportioned by population percentages as stipulated in Resolution 2324-001.

Prior Board Action

Adoption of LTF Apportionment Resolution 2324-001 and LTF Distribution Resolution 2324-002.

Fiscal Impact/Funding Source

Distribution of \$925,624 of 2023/2024 LTF Carryover Funds

Action for the Clerk

Please provide a certified minute order to DPW email
dpwaccounting@countyofcolusca.gov

ATTACHMENTS:

- 01 TRANS COMM RES 2324-001 Apportioning LTF (PDF)
- 02 TRANS COMM RES 2324-002 Distribution of LTF (PDF)

RESOLUTION NO. 2324-001

**A RESOLUTION OF THE COLUSA COUNTY
TRANSPORTATION COMMISSION APPORTIONING
LOCAL TRANSPORTATION FUNDS FOR THE 2023-2024 FISCAL YEAR**

WHEREAS, Section 99230 of the Public Utilities Code requires annual determination of the amounts to be allocated to each claimant;

WHEREAS, the Colusa County Transportation Commission has established rules and regulations, consistent with existing law, whereby any funds in the Transportation accounts, which remain after necessary expenditures and administration, planning and unmet transit needs have been allocated, will be apportioned to the unincorporated areas of the County, and the incorporated Cities of Colusa and Williams in accordance with their populations.

WHEREAS, the population estimates of California cities and counties determined by the California Department of Finance Table E-1, "City/County Population Estimates with Annual Percentage Change Jan 1. 2022 and 2023" are utilized in this determination and summarized below:

City of Williams	5,568
City of Colusa	6,428
County of Colusa (Uninc.)	9,775

WHEREAS, based on these populations, the percentage of the unallocated funds shall be apportioned as follows:

City of Williams	26%
City of Colusa	29%
County of Colusa (Uninc.)	45%

NOW, THEREFORE, BE IT RESOLVED that these percentages for population apportionment be adopted for use during the 2023-2024 fiscal year.

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PASSED AND ADOPTED this 20th day of June, 2023 by the following vote:

AYES: Commissioners Greg Ponciano, Daurice K. Smith, Kent S. Boes, Denise Conrado and Frank Kennedy.

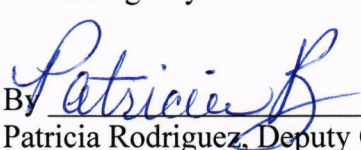
NOES: None.

ABSENT: Commissioner Gary J. Evans.



Frank Kennedy, Chair

ATTEST: Michael Azevedo, Clerk of the
Colusa County Transportation Commission &
Transit Agency

By 

Patricia Rodriguez, Deputy Clerk

APPROVED AS TO FORM:



Jennifer K. Sutton, Senior Deputy County Counsel

RESOLUTION NO. 2324-002**A RESOLUTION OF THE COLUSA COUNTY TRANSPORTATION COMMISSION
FOR THE DISTRIBUTION OF THE LOCAL TRANSPORTATION FUNDS FOR
FISCAL YEAR 2023-2024**

WHEREAS, the Transportation Development Act of 1971, also known as SB325, establishes the distribution of Local Transportation Funds through the local planning agency under Article 8 and Article 4 of the Act;

WHEREAS, Article 4 establishes claims for Local transportation Funds from the transportation planning agency by operators of public transportation systems;

WHEREAS, Article 8 establishes claims for Local Transportation Funds from the local transportation planning agency for local streets and roads; and

WHEREAS, Local Transportation Funds may not be distributed under Article 8 without development of Unmet Transit Needs findings and documentation.

NOW, THEREFORE, BE IT RESOLVED that the Colusa County Transportation Commission (Commission) authorizes the following prerequisites for distribution of Local Transportation Funds under Article 4 and Article 8 of the Transportation Development Act of 1971;

1. The Colusa County Transit Agency receives Local Transportation Funds not to exceed the amount of \$881,000 without authorization of the Commission.
2. Local Transportation Fun contingency amounts shall be designated and distributed by action of the commission under Article 4 on an as needed basis.
3. \$150,000 of Local Transportation Funds shall be rolled over annually and maintained at the assigned amount for cash flow purposes.
4. The remainder of the Local Transportation Funds shall be distributed as apportioned by the Commission under Article 8 after the determination of Unmet Transit Needs findings and documentation.

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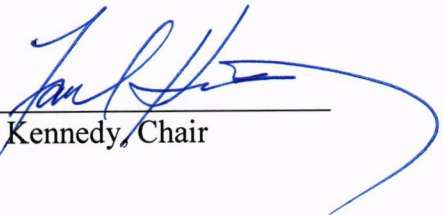
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PASSED AND ADOPTED this 20th day of June, 2023 by the following vote:

AYES: Commissioners Greg Ponciano, Daurice K. Smith, Kent S. Boes,
Denise Conrado and Frank Kennedy.

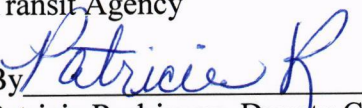
NOES: None.

ABSENT: Commissioner Gary J. Evans.



Frank Kennedy, Chair

ATTEST: Michael Azevedo, Clerk to the
Colusa County Transportation Commission &
Transit Agency

By 

Patricia Rodriguez, Deputy Clerk

APPROVED AS TO FORM:



Jennifer K Sutton, Senior Deputy County Counsel



Request For Transportation Commission and Transit Agency

MEETING DATE: April 22, 2025

DEPARTMENT: Transportation Commission

FROM: Kirsten Montejano

SUBJECT: Authorize the allocation of FY 2024/2025 Regional Surface Transportation Program Funds, in the amount of \$210,430.00 by population as follows:

	City of Williams	(25%)
\$52,608.	City of Colusa	(30%)
\$63,129.	County of Colusa	(45%)
\$94,693.		

Authorize the allocation of FY 2024/2025 Regional Surface Transportation Program Funds, in the amount of \$210,430.00 by population as follows:

City of Williams	(25%)	\$52,608.
City of Colusa	(30%)	\$63,129.
County of Colusa	(45%)	\$94,693.

Detailed Description/Background of request

The Colusa County Transportation Commission is expecting to receive FY24/25 RSTP Funding in the amount of \$210,430.00

RSTP funds are allocated for projects implemented by cities, counties, and other agencies as authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

Historically, RSTP funding has been apportioned between the Cities and the County on a shared basis using the Apportionment Resolution for the correlating Fiscal Year. The apportionment resolution for FY2425 (Res 2425-001) is based on population and is consistent with rules and regulations of the Transportation Commission and existing law.

If the FY 23/24 RSTP funds are apportioned by population the allocation would be as follows:

City of Williams	25%	\$ 52,608.00
City of Colusa	30%	\$ 63,129.00
County of Colusa	45%	\$ 94,693.00
Total		\$210.430.00

Prior Board Action

Adoption of Resolution 2425-001

Fiscal Impact/Funding Source

\$210,430.00 of RSTP Funds to be distributed among member agencies of the CCTC.

Action for the Clerk

Please email a Certified Minute Order to dpwaccounting@countyofcolusaca.gov

ATTACHMENTS:

- 03 2425 RSTP AGREEMENT FULLY EXECUTED (PDF)
- 2425-001 Apportioning Local Transportation Funds for FY24-25 (PDF)

FEDERAL APPORTIONMENT EXCHANGE PROGRAM
CALIFORNIA DEPARTMENT OF TRANSPORTATION
REGIONAL TRANSPORTATION PLANNING AGENCY

District: 03
Agency: Colusa County Transportation Commission

Agreement No. X25-6129(053)
AMS Adv ID:0325000152

THIS AGREEMENT is made on 04/03/2025, by Colusa County Transportation Commission, a Regional Transportation Planning Agency (RTPA) designated under Section 29532 of the California Government Code, and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, RTPA desires to assign RTPA's portion of federal apportionments made available to STATE for allocation to transportation projects in accordance with Section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program [RSTP/RSTBGP] funds) in exchange for nonfederal State Highway Account funds:

NOW, THEREFORE, the parties agree as follows:

1. As authorized by Section 182.6(g) of the Streets and Highways Code, RTPA agrees to assign to STATE the following portion of its estimated annual RSTP/RSTBGP apportionment:

\$210,430.00 for Fiscal Year 2024/2025

The above referenced portion of RTPA's estimated annual RSTP/RSTBGP apportionment is equal to the estimated total RSTP/RSTBGP apportionment less (a) the estimated minimum annual RSTP/RSTBGP apportionment set for the County under Section 182.6(d)(2) of the Streets and Highways Code, (b) any Federal apportionments already obligated for projects not chargeable to said County's annual RSTP/RSTBGP minimum apportionment, and (c) those RSTP/RSTBGP apportionments RTPA has chosen to retain for future obligation.

2. RTPA agrees the exchange for County's estimated annual RSTP/RSTBGP minimum apportionment under Section 182.6(d)(2) of the Streets and Highways Code will be paid by STATE directly to Colusa County.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance

 Accounting Officer

| Date 03/20/2025 | \$ 210,430.00

3. Subject to the availability of STATE funds following the receipt of an RTPA invoice evidencing RTPA's assignment of those estimated RSTP/RSTBGP funds under Section 1 to STATE, STATE agrees to pay to RTPA an amount not to exceed \$210,430.00 of non-federal exchange funds ("Funds") that equals the sum of the estimated RSTP/RSTBGP apportionment assigned to State in Section 1 above.

4. RTPA agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other public transportation agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. RTPA agrees to provide to STATE annually by each August 1 a list of all local project sponsors allocated Funds in the preceding fiscal year and the amounts allocated to each sponsor.

6. RTPA agrees to require project sponsors receiving those Funds provided under this AGREEMENT to establish a special account for the purpose of depositing therein all payments received from RTPA pursuant to this Agreement: (a) for cities within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.

7. RTPA agrees, in the event a project sponsor fails to use Funds received hereunder in accordance with the terms of this AGREEMENT, to require that project sponsor to return those exchange Funds to RTPA for credit to the account established under Section 6 above. In the event of any such requirement by STATE, RTPA shall provide written verification to STATE that the requested corrective action has been taken.

8. STATE reserves the right to reduce the STATE Funds payment required hereunder to offset such additional obligations by the RTPA or any of its sponsoring agencies against any RSTP/RSTBGP federal apportionments as are chargeable to, but not included in, the assignment made under Section 1 above.

9. COST PRINCIPLES

A) RTPA agrees to comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) RTPA will assure that its fund recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) Those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any fund expenditures for costs for which RTPA has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment by RTPA to STATE. Should RTPA fail to reimburse fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the parties, hereto, STATE is authorized to intercept and withhold future payments due RTPA and STATE or any third-party source, including but not limited to, the State Treasurer, The State Controller and the CTC. The implementation of the Supercircular will cancel 49 Cfr Part 18.

10. THIRD PARTY CONTRACTING

A) RTPA shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by RTPA as a result of disbursing Funds received pursuant to this AGREEMENT shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with RTPA should be consistent with Local Program Procedures as published by STATE.

11. ACCOUNTING SYSTEM

RTPA, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of RTPA, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

12. RIGHT TO AUDIT

For the purpose of determining compliance with this AGREEMENT and other matters connected with the performance of RTPA's contracts with third parties, RTPA, RTPA's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to RTPA. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and RTPA shall furnish copies thereof if requested.

13. TRAVEL AND SUBSISTENCE

Payments to only RTPA for travel and subsistence expenses of RTPA forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules.

If the rates invoiced are in excess of those authorized DPA rates, then RTPA is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

STATE OF CALIFORNIA
Department of Transportation

Colusa County Transportation Commission

By: Omid Asaar
Office of Project Management Oversight
Division of Local Assistance

Date: 04/03/2025

By: Scott W. Leaphar
Title: EXECUTIVE DIRECTOR CCTC
Date: 3/25/25

**COLUSA COUNTY TRANSPORTATION COMMISSION
COUNTY AND CITIES OF COLUSA COUNTY**

RESOLUTION NO. 08-4

**RESOLUTION OF THE COLUSA COUNTY TRANSPORTATION COMMISSION
AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN AND EXECUTE
FUNDING DOCUMENTS, INVOICES, APPLICATION FOR FEDERAL AND
STATE GRANTS.**

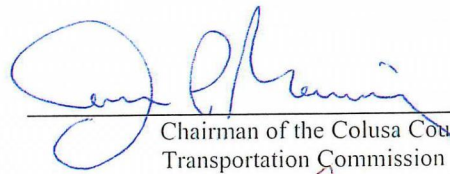
WHEREAS, the State of California, Department of Transportation is responsible for the oversight and passage of transportation funding to the Colusa County Transportation Commission, and

WHEREAS, funding available to the Colusa County Transportation Commission may be used for many transportation purposes including, the Overall Work Program, Regional Transportation Improvement Program, State Planning and Research, Transit Grants, Exchange Feasibility and Planning Studies, etc., and

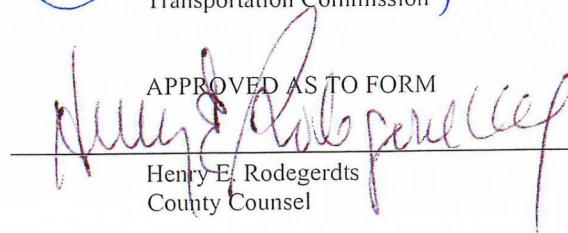
WHEREAS, the Colusa County Transportation Commission must sign agreements for the acceptance and reimbursement of transportation related funding.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director of Colusa County Transportation Commission is authorized to execute documents relating to the acceptance, distribution, and reimbursement of transportation funding.

PASSED AND ADOPTED this 29th day of April, 2008 by the following vote:



Chairman of the Colusa County
Transportation Commission

APPROVED AS TO FORM


Henry E. Rodegerdts
County Counsel

FEDERAL APPORTIONMENT EXCHANGE BUYOUT PROGRAM ANNUAL REPORT FOR 2023/2024

COLUSA COUNTY TRANSPORTATION COMMISSION

[illegible]

6129053 ME

Final Audit Report

2025-04-03

Created:	2025-04-03
By:	Gerald Mcdaniel (s145783@dot.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhNkzoNfcHMWfMPgdLmeo6bm-WTAfzYzD

"6129053 ME" History

-  Document created by Gerald Mcdaniel (s145783@dot.ca.gov)
 2025-04-03 - 3:37:03 PM GMT- IP address: 149.136.17.250
-  Document emailed to Omid Isaar (omid.isaar@dot.ca.gov) for signature
 2025-04-03 - 3:38:34 PM GMT
-  Email viewed by Omid Isaar (omid.isaar@dot.ca.gov)
 2025-04-03 - 11:00:34 PM GMT- IP address: 149.136.17.248
-  Document e-signed by Omid Isaar (omid.isaar@dot.ca.gov)
 Signature Date: 2025-04-03 - 11:09:52 PM GMT - Time Source: server- IP address: 149.136.17.248
-  Agreement completed.
 2025-04-03 - 11:09:52 PM GMT

RESOLUTION NO. 2425-001

**RESOLUTION OF THE COLUSA COUNTY TRANSPORTATION COMMISSION
APPORTIONING LOCAL TRANSPORTATION FUNDS
FOR THE 2024-2025 FISCAL YEAR**

WHEREAS, Section 99230 of the Public Utilities Code requires annual determination of the amounts to be allocated to each claimant;

WHEREAS, the Colusa County Transportation Commission has established rules and regulations, consistent with existing law, whereby any funds in the Transportation accounts, which remain after necessary expenditures and administration, planning and unmet transit needs have been allocated, will be apportioned to the unincorporated areas of the County, and the incorporated Cities of Colusa and Williams in accordance with their populations.

WHEREAS, the population estimates of California cities and counties determined by the California Department of Finance Table E-1, "City/County Population Estimates with Annual Percentage Change Jan 1. 2023 and 2024" are utilized in this determination and summarized below:

City of Williams	5,528
City of Colusa	6,447
County of Colusa (Uninc.)	9,788

WHEREAS, based on these populations, the percentage of the unallocated funds shall be apportioned as follows:

City of Williams	25%
City of Colusa	30%
County of Colusa (Uninc.)	45%

NOW, THEREFORE, BE IT RESOLVED that these percentages for population apportionment be adopted for use during the 2024-2025 fiscal year.

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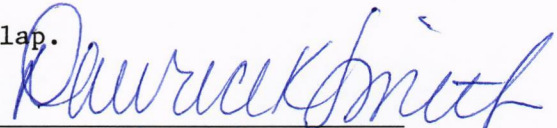
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PASSED AND ADOPTED this 20th day of August, 2024 by the following vote:

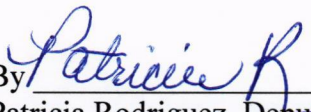
AYES: Commissioners Greg Ponciano, Gary J. Evans, Kent S. Boes,
Frank Kennedy and Daurice K. Smith.

NOES: None.

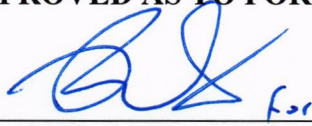
ABSENT: Commissioner Katherine Dunlap.


Daurice K. Smith, Chair

ATTEST: Michael Azevedo, Secretary to the
Colusa County Transportation Commission &
Transit Agency

By 
Patricia Rodriguez, Deputy Clerk

APPROVED AS TO FORM:


Jennifer K. Sutton, Senior Deputy County Counsel