

COMMISSIONERS

COUNTY OF COLUSA:

GARY EVANS
KENT BOES
DAURICE K. SMITH,
VICE CHAIR

City Colusa:

DENISE CONRADO
GREG PONCIANO

City of Williams:

FRANK KENNEDY, CHAIR



COUNTY OF COLUSA TRANSPORTATION COMMISSION & TRANSIT AGENCY

1215 MARKET STREET,
COLUSA, CA 95932
TELEPHONE 530-458-0508
FAX (530) 458-2035

Michael Azevedo,
Public Works Director
colusacountyca.igam2.com
www.countyofcolusa.org

COLUSA COUNTY TRANSPORTATION COMMISSION & TRANSIT AGENCY

Agenda

May 23, 2023

Colusa County Board of Supervisors Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

3:00 p.m. CALL TO ORDER/ROLL CALL

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

II. MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – March 28, 2023.
2. Minutes Approval
Transportation Commission & Transit Agency – Special Meeting – May 2, 2023.

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director
2. Transit Manager
3. Caltrans
4. City of Colusa
5. City of Williams
6. California Highway Patrol

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Authorize the allocation of FY 2022/2023 Regional Surface Transportation Program Funds, in the amount of \$198,835 by population as follows:

City of Williams	(26%)	\$51,697.
City of Colusa	(29%)	\$57,662.
County of Colusa	(45%)	\$89,476.

2. Approve FY 2022-23 Revenue and Appropriations Inter-Budget Adjustment No. IB-024 **(Requires 5/6th vote)**

3. Approve the purchase of two new Glaval Buses with Master's Transportation Bus Sales using the PTIMESA & SGR SB1 Purchasing Cooperative Agreement, and make a finding that competitive bidding is not in the best interest of the public.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Transportation Commission and Transit Agency and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Transportation Commission and Transit Agency are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Committee member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the Commission's decision on the agenda item since January 1, 2023. Members of the Transportation Commission and Transit Agency who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Committee member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Committee member and may be made either in writing to the Secretary of the Transportation Commission and Transit Agency prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

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**Transportation Commission & Transit Agency
 Board Chambers
 546 Jay Street, Suite 108
 Colusa, CA 95932**

Minutes

March 28, 2023

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 28th day of March 2023 at the hour of 3:00 p.m. Present: Commissioners Greg Ponciano, Kent S. Boes, Daurice K. Smith, Gary J. Evans, Denise Conrado and Frank Kennedy.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

None.

II. MINUTES APPROVAL

1. Minutes Approval

Transportation Commission & Transit Agency – Regular Meeting – February 28, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ponciano
SECONDER:	Evans
AYES:	Boes, Evans, Conrado, Ponciano, Smith, Kennedy

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Azevedo states that the fund estimate for STIP will be available soon and a solicitation will be sent to the two Cities and the County for project ideas. He further states that he was contacted with the opportunity to use COVID money made available through the STIP for projects and he reached out to coordinate with the City of Williams and the City of Colusa to get those funds spent before the deadline. He states the funds were assigned to the City of Williams for the Marguerite Street project and an amendment will be coming to the Commissioners for approval. He further states due to the delays regarding the LTF calculations he doesn't know what the carryover amount will be.

2. Transit Manager

Mr. Rogers updates the Commissioners on the closeout for the LTC grant for free fare days, SGR grant and operational grant 5311. He states he is working on grants 5310 and

Minutes Acceptance: Minutes of Mar 28, 2023 3:00 PM (Minutes Approval)

5339 for buses. He further states he has received some applications for Transit drivers and ridership numbers are up by 4%.

3. Caltrans
None.

4. City of Colusa
Mr. Ponciano states he attended the first Measure B Oversight Committee meeting.

Ms. Conrado states she had a meeting with Ms. Tyler, County CAO regarding a Joint Cities/County meeting which will be held sometime in May of 2023.

5. City of Williams
Mr. Kennedy thanks the Executive Director for the help on the Marguerite Street project.

6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve Colusa County Transportation Commission Annual Fiscal and Compliance Audit, FY 2021/2022.

Comments received by Mr. Azevedo.

RESULT:	APPROVE [UNANIMOUS]
MOVER:	Smith
SECONDER:	Conrado
AYES:	Boes, Evans, Conrado, Ponciano, Smith, Kennedy

Chair Kennedy adjourned the meeting at 3:10 P.M. to reconvene in Regular Session on April 25, 2023 at the hour of 3:00 p.m.

Frank Kennedy, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk

Minutes Acceptance: Minutes of Mar 28, 2023 3:00 PM (Minutes Approval)

COMMISSIONERS**COUNTY OF COLUSA:**

GARY EVANS
 KENT BOES
 DAURICE K. SMITH,
 VICE CHAIR

City Colusa:

DENISE CONRADO
 GREG PONCIANO

City of Williams:

FRANK KENNEDY, CHAIR



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**Transportation Commission & Transit Agency
 Board Chambers
 546 Jay Street, Suite 108
 Colusa, CA 95932**

**Special Meeting
 Minutes
 May 2, 2023**

The The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meets in Special Session this 2nd day of May 2023 at the hour of 9:00 a.m. Present: Commissioners Daurice K. Smith, Gary J. Evans, Denise Conrado, Greg Ponciano and Frank Kennedy. Absent: Commissioner Kent S. Boes.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
 None.

II. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Azevedo states there will be another item similar to Agenda Item No. 4 regarding a ratified letter for additional COVID funds that will be on the June 2023 Agenda. He further states these funds are to be used for general maintenance only.

2. Transit Manager
 None.

3. Caltrans
 None.

4. City of Colusa
 None.

5. City of Williams
 Mr. Kennedy states the Marguerite Street Safety Project is in progress.

6. California Highway Patrol
 None.

Minutes Acceptance: Minutes of May 2, 2023 9:00 AM (Minutes Approval)

III. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve FY 2023-24 Final Overall Work Plan (OWP), designed to respond to growth strategies adopted in local public agency general plans. **(Continued from April 25, 2023)**

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Conrado
AYES:	Kennedy, Smith, Evans, Conrado, Ponciano
ABSENT:	Boes

2. Approve FY 2021/2022 Local Transportation Funds (LTF) carryover distribution in accordance with Resolution Numbers 2122-001 (LTF Apportionment) and 2122-002 (LTF Distribution) as follows: **(Continued from April 25, 2023)**

Entity	Percent	Amount
City of Colusa	28%	\$231,719
City of Williams	25%	\$206,892
County of Colusa	47%	\$388,957
Total	100%	\$827,568

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Conrado
SECONDER:	Smith
AYES:	Kennedy, Smith, Evans, Conrado, Ponciano
ABSENT:	Boes

3. Approve FY 2022-23 Revenue and Appropriations Inter-Budget Adjustment No. 023. **(Requires 5/6th vote) (Continued from April 25, 2023)**

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Kennedy, Smith, Evans, Conrado, Ponciano
ABSENT:	Boes

4. Ratify letter of support for the City of Williams to program \$337,000 of Coronavirus Response and Relief Supplemental Appropriations (CRRSA), submitted by the Executive Director on March 21, 2023. **(Continued from April 25, 2023)**

Comments received by Mr. Azevedo.

Commissioners Smith and Evans request it be noted they oppose roundabouts.

Minutes Acceptance: Minutes of May 2, 2023 9:00 AM (Minutes Approval)

Special Meeting

Tuesday, May 2, 2023

9:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Conrado
AYES:	Kennedy, Smith, Evans, Conrado, Ponciano
ABSENT:	Boes

Chair Kennedy adjourned the meeting at 9:13 a.m. to reconvene in Regular Session on May 23, 2023 at the hour of 3:00 p.m.

Frank Kennedy, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk

Minutes Acceptance: Minutes of May 2, 2023 9:00 AM (Minutes Approval)

**Request For Transportation Commission and Transit Agency**

MEETING DATE: May 23, 2023

DEPARTMENT: Transportation Commission

FROM: Kirsten Montejano

SUBJECT: Authorize Allocation of FY22/23 Regional Surface Transportation Program (RSTP) funds.

Authorize the allocation of FY 2022/2023 Regional Surface Transportation Program Funds, in the amount of \$198,835 by population as follows:

City of Williams	(26%)	\$51,697.
City of Colusa	(29%)	\$57,662.
County of Colusa	(45%)	\$89,476.

Detailed Description/Background of request

The Colusa County Transportation Commission is expecting to receive FY22/23 RSTP Funding in the amount of \$198,835.00

RSTP funds are allocated for projects implemented by cities, counties, and other agencies as authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

Historically, RSTP funding has been apportioned between the Cities and the County on a shared basis using the Apportionment Resolution for the correlating Fiscal Year. The apportionment resolution for FY2223 (Res 2223-001) is based on population and is consistent with rules and regulations of the Transportation Commission and existing law.

If the FY 22/23 RSTP funds are apportioned by population the allocation would be as follows:

City of Williams	26%	\$ 51,697.00
City of Colusa	29%	\$ 57,662.00
County of Colusa	45%	\$ 89,476.00
Total		\$198.835.00

RECOMMENDATION:

Staff defers to the Commission on this matter and makes no recommendation.

Prior Board Action

Adoption of Resolution 2223-001

Fiscal Impact/Funding Source

\$198,835.00 of RSTP Funds to be distributed among member agencies of the CCTC.

Action for the Clerk

Please provide a Certified Minute Order to the Department of Public Works.

ATTACHMENTS:

- 2223 RTPA AGREEMENT X23-6129(051) (PDF)
- 00 2223-001 Apportioning Local Transportation Funds for the 2022-2023 FY (PDF)

FEDERAL APPORTIONMENT EXCHANGE PROGRAM
CALIFORNIA DEPARTMENT OF TRANSPORTATION
REGIONAL TRANSPORTATION PLANNING AGENCY

District: 03
Agency: Colusa County Transportation Commission

Agreement No. X23-6129(051)
AMS Adv ID:0323000186

THIS AGREEMENT is made on _____, by Colusa County Transportation Commission, a Regional Transportation Planning Agency (RTPA) designated under Section 29532 of the California Government Code, and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, RTPA desires to assign RTPA's portion of federal apportionments made available to STATE for allocation to transportation projects in accordance with Section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program [RSTP/RSTBGP] funds) in exchange for nonfederal State Highway Account funds:

NOW, THEREFORE, the parties agree as follows:

1. As authorized by Section 182.6(g) of the Streets and Highways Code, RTPA agrees to assign to STATE the following portion of its estimated annual RSTP/RSTBGP apportionment:

\$198,835.00 for Fiscal Year 2022/2023

The above referenced portion of RTPA's estimated annual RSTP/RSTBGP apportionment is equal to the estimated total RSTP/RSTBGP apportionment less (a) the estimated minimum annual RSTP/RSTBGP apportionment set for the County under Section 182.6(d)(2) of the Streets and Highways Code, (b) any Federal apportionments already obligated for projects not chargeable to said County's annual RSTP/RSTBGP minimum apportionment, and (c) those RSTP/RSTBGP apportionments RTPA has chosen to retain for future obligation.

2. RTPA agrees the exchange for County's estimated annual RSTP/RSTBGP minimum apportionment under Section 182.6(d)(2) of the Streets and Highways Code will be paid by STATE directly to Colusa County.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance

 Accounting Officer

| Date 03/29/2023 | \$ 198,835.00

3. Subject to the availability of STATE funds following the receipt of an RTPA invoice evidencing RTPA's assignment of those estimated RSTP/RSTBGP funds under Section 1 to STATE, STATE agrees to pay to RTPA an amount not to exceed \$198,835.00 of non-federal exchange funds ("Funds") that equals the sum of the estimated RSTP/RSTBGP apportionment assigned to State in Section 1 above.

4. RTPA agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other public transportation agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. RTPA agrees to provide to STATE annually by each August 1 a list of all local project sponsors allocated Funds in the preceding fiscal year and the amounts allocated to each sponsor.

6. RTPA agrees to require project sponsors receiving those Funds provided under this AGREEMENT to establish a special account for the purpose of depositing therein all payments received from RTPA pursuant to this Agreement: (a) for cities within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.

7. RTPA agrees, in the event a project sponsor fails to use Funds received hereunder in accordance with the terms of this AGREEMENT, to require that project sponsor to return those exchange Funds to RTPA for credit to the account established under Section 6 above. In the event of any such requirement by STATE, RTPA shall provide written verification to STATE that the requested corrective action has been taken.

8. STATE reserves the right to reduce the STATE Funds payment required hereunder to offset such additional obligations by the RTPA or any of its sponsoring agencies against any RSTP/RSTBGP federal apportionments as are chargeable to, but not included in, the assignment made under Section 1 above.

9. COST PRINCIPLES

A) RTPA agrees to comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) RTPA will assure that its fund recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) Those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any fund expenditures for costs for which RTPA has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment by RTPA to STATE. Should RTPA fail to reimburse fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the parties, hereto, STATE is authorized to intercept and withhold future payments due RTPA and STATE or any third-party source, including but not limited to, the State Treasurer, The State Controller and the CTC. The implementation of the Supercircular will cancel 49 Cfr Part 18.

10. THIRD PARTY CONTRACTING

A) RTPA shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by RTPA as a result of disbursing Funds received pursuant to this AGREEMENT shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with RTPA should be consistent with Local Program Procedures as published by STATE.

11. ACCOUNTING SYSTEM

RTPA, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of RTPA, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

12. RIGHT TO AUDIT

For the purpose of determining compliance with this AGREEMENT and other matters connected with the performance of RTPA's contracts with third parties, RTPA, RTPA's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to RTPA. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and RTPA shall furnish copies thereof if requested.

13. TRAVEL AND SUBSISTENCE

Payments to only RTPA for travel and subsistence expenses of RTPA forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules.

If the rates invoiced are in excess of those authorized DPA rates, then RTPA is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

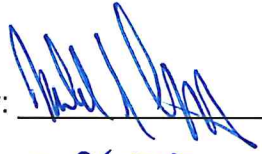
STATE OF CALIFORNIA
Department of Transportation

Colusa County Transportation Commission

By: _____

Office of Project Management Oversight
Division of Local Assistance

Date: _____

By:  _____

Title: DIRECTOR _____

Date: 4/18/23 _____

(RTPA NAME)

[illegible]

**COLUSA COUNTY TRANSPORTATION COMMISSION
COUNTY AND CITIES OF COLUSA COUNTY**

RESOLUTION NO. 08-4

**RESOLUTION OF THE COLUSA COUNTY TRANSPORTATION COMMISSION
AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN AND EXECUTE
FUNDING DOCUMENTS, INVOICES, APPLICATION FOR FEDERAL AND
STATE GRANTS.**

WHEREAS, the State of California, Department of Transportation is responsible for the oversight and passage of transportation funding to the Colusa County Transportation Commission, and

WHEREAS, funding available to the Colusa County Transportation Commission may be used for many transportation purposes including, the Overall Work Program, Regional Transportation Improvement Program, State Planning and Research, Transit Grants, Exchange Feasibility and Planning Studies, etc., and

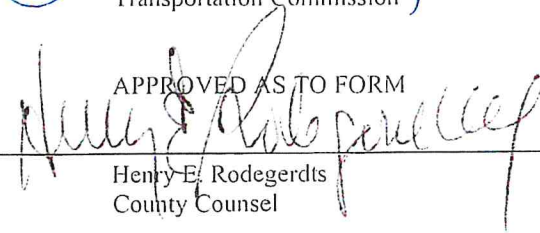
WHEREAS, the Colusa County Transportation Commission must sign agreements for the acceptance and reimbursement of transportation related funding.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director of Colusa County Transportation Commission is authorized to execute documents relating to the acceptance, distribution, and reimbursement of transportation funding.

PASSED AND ADOPTED this 29th day of April, 2008 by the following vote:



Chairman of the Colusa County
Transportation Commission

APPROVED AS TO FORM


Henry E. Rodegerdts
County Counsel

RESOLUTION NO. 2223-001

A RESOLUTION OF THE COLUSA COUNTY TRANSPORTATION COMMISSION APPORTIONING LOCAL TRANSPORTATION FUNDS FOR THE 2022-2023 FISCAL YEAR

WHEREAS, Section 99230 of the Public Utilities Code requires annual determination of the amounts to be allocated to each claimant;

WHEREAS, the Colusa County Transportation Commission has established rules and regulations, consistent with existing law, whereby any funds in the Transportation accounts, which remain after necessary expenditures and administration, planning and unmet transit needs have been allocated, will be apportioned to the unincorporated areas of the County, and the incorporated Cities of Colusa and Williams in accordance with their populations.

WHEREAS, the population estimates of California cities and counties determined by the California Department of Finance Table E-1, "City/County Population Estimates with Annual Percentage Change Jan 1. 2021 and 2022" are utilized in this determination and summarized below:

City of Williams	5,563
City of Colusa	6,383
County of Colusa (Uninc.)	9,861

WHEREAS, based on these populations, the percentage of the unallocated funds shall be apportioned as follows:

City of Williams	26%
City of Colusa	29%
County of Colusa (Uninc.)	45%

NOW, THEREFORE, BE IT RESOLVED that these percentages for population apportionment be adopted for use during the 2022-2023 fiscal year.

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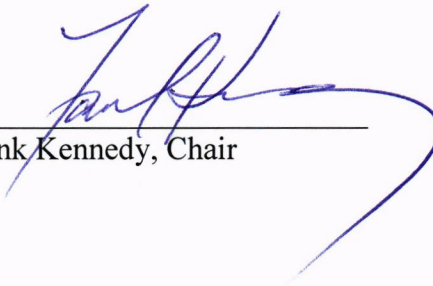
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PASSED AND ADOPTED this 30th day of August, 2022 by the following vote:

AYES: Commissioners Daurice K. Smith, Kent S. Boes, Gary J. Evans,
Josh Hill, Roberto Mendoza and Frank Kennedy

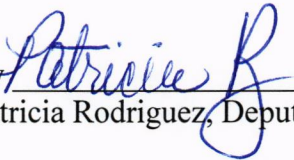
NOES: None.

ABSENT: None.



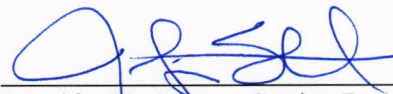
Frank Kennedy, Chair

ATTEST: Michael Azevedo, Secretary to the
Colusa County Transportation Commission &
Transit Agency

By 

Patricia Rodriguez, Deputy Clerk

APPROVED AS TO FORM:



Jennifer K. Sutton, Senior Deputy County Counsel

**Request For Transportation Commission and Transit Agency**

MEETING DATE: May 23, 2023

DEPARTMENT: Transportation Commission

FROM: Kirsten Montejano

SUBJECT: Revenue and Appropriations Inter Budget Adjustment

Approve FY 2022-23 Revenue and Appropriations Inter-Budget Adjustment No. IB-024
(Requires 5/6th vote)

Detailed Description/Background of request

Increase Revenue & Appropriations for 22/23 RSTP funds and allocation as follows:

ACCOUNT NAME	FUND NUMBER	ACCOUNT NUMBER	DEPT/PRJT NUMBER	AMOUNT
RSTP	053	45436	000-0	\$198,835.00
RSTP Colusa County	053	58311	000-0	\$ 89,476.00
RSTP Williams City	053	58312	000-0	\$ 51,697.00
RSTP Colusa City	053	58313	000-0	\$ 57,662.00

Prior Board Action

22/23 RSTP Allocation approval 5/23/23

Fiscal Impact/Funding Source

See Above

Action for the Clerk

None

ATTACHMENTS:

- TP INTER IB024 FY22-23 RSTP (PDF)

INTER-BUDGET ADJUSTMENT**REQUEST FOR APPROPRIATION OR TRANSFER OF FUNDS**

Department Name: _____

Submitted By: _____

Explanation:

TO INCREASE (DECREASE) REVENUE

FUND NUMBER	OBJECT CODE	DEPT NUMBER	ACCOUNT NAME	CURRENT AMT. BUDGETED	REVISED AMT. BUDGETED	ADJUSTMENT AMOUNT
					Total	

TO INCREASE (DECREASE) APPROPRIATIONS

FUND NUMBER	OBJECT CODE	DEPT NUMBER	ACCOUNT NAME	CURRENT AMT. BUDGETED	REVISED AMT. BUDGETED	ADJUSTMENT AMOUNT
					Total	

Fiscal Year: _____

Transportation Board Date: _____

Inter-Budget Log #: IB- _____

OpenGov Amendment #: _____

Attachment: TP INTER IB024 FY22-23 RSTP (9058 : Approve Inter-Budget Adjustment)

**Request For Transportation Commission and Transit Agency**

MEETING DATE: May 23, 2023

DEPARTMENT: Transportation Commission

FROM: Ann Nordyke

SUBJECT: Approve Purchase of Two New Buses for Transit

Approve the purchase of two new Glaval Buses with Master's Transportation Bus Sales using the PTIMESA & SGR SB1 Purchasing Cooperative Agreement, and make a finding that competitive bidding is not in the best interest of the public.

Detailed Description/Background of request

Transit is requesting to purchase two new Glaval Buses to replace two 2007/2008 buses. The purchase price for each bus is \$131,000.00 plus total of shipping \$9,500.00.

Transit will use funding already made available through these grants which totals \$337,800. PTIMSEA has \$134,030 available, and \$55,000 in interest for a total of \$189,030. SGR SB1 Grant totals \$148,770.

Total purchase request is \$271,500. The combination of these two funds will fund the purchase these two buses. After the grant funding is applied, the remaining balance is \$66,300, for the SGR fund.

Due to the supply chain issue, as well as there not being any chassis' being built for the buses in 2020, Colusa County Transit was not able to purchase using these funds at the time. Master's Transportation has two buses on the ground ready for delivery.

The purchase cost will come from Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) grant (\$134,030) plus (\$55,000 interest) and State of Good Repair (SGR) grant (\$82,470).

After consulting with the Transit Manager, the Executive Director (purchasing agent) requests that the Commission make a finding that competitive bidding is not in the public interest due to only one vendor having buses on the ground ready for delivery. Three vendors were contacted to determine cost and availability, they are:

AZ Bus Sales - Sacramento

Creative Bus Sales - Sacramento

Master's Transportation - Ozark Missouri

Master's Transportation is the only vendor who has buses on the ground ready for delivery.

Purchasing recommends that the Board approve the purchase of the two buses in the amount of \$271,500 with Master's Transportation Bus Sales.

Moreover, there are no equivalent options available through California Multiple Award Schedules (CMAS).

Prior Board Action

Approved purchase of Five busses October 2020

Fiscal Impact/Funding Source

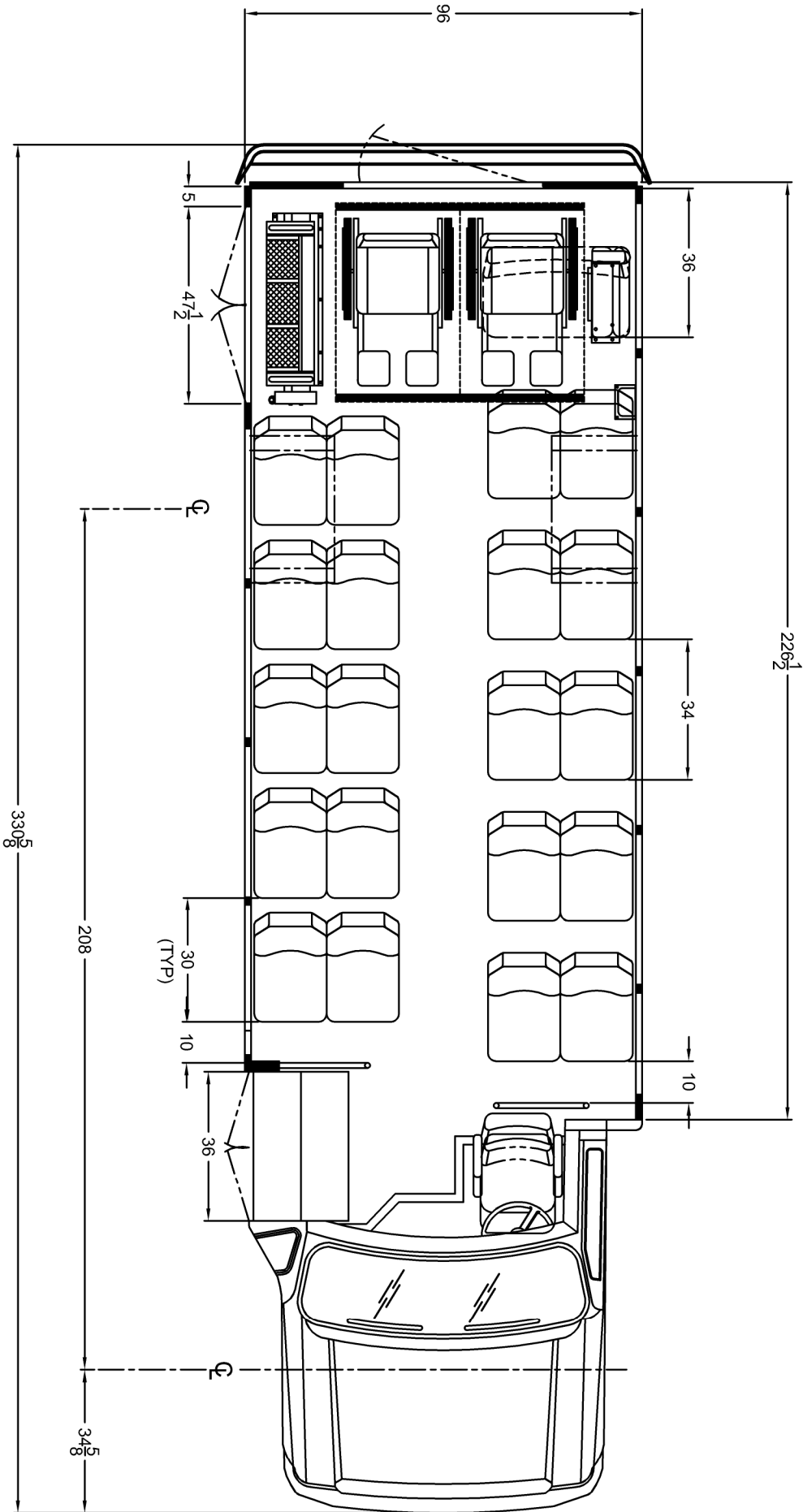
Budgeted (04002-0000-57146) Not to exceed \$271,500.00

Action for the Clerk

Please obtain signatures and send to:
Ron Rogers at rogers@countyofcolusa.com

ATTACHMENTS:

- 20 2 WC DB FOLD 208 215 GLAVAL (PDF)
- Masters' Transportation quote (PDF)



NOTE: SHOWN WITH MID HI FREEDMAN SEATS

E-450 14,500 GVWR

THIS FLOOR PLAN IS FOR ILLUSTRATION PURPOSES ONLY.

A WEIGHT ANALYSIS HAS NOT YET BEEN PERFORMED.

FINAL APPROVAL WITH A WEIGHT ANALYSIS IS REQUIRED UPON RECEIPT OF A

COMPLETED ORDER WITH ALL OPTIONS SHOWN.

OPTIONAL EQUIPMENT MAY BE SHOWN.

THE SALES ORDER PLACED DICTATES ACTUAL OPTION CONTENT.

DEALER APPROVAL

☐ APPROVED

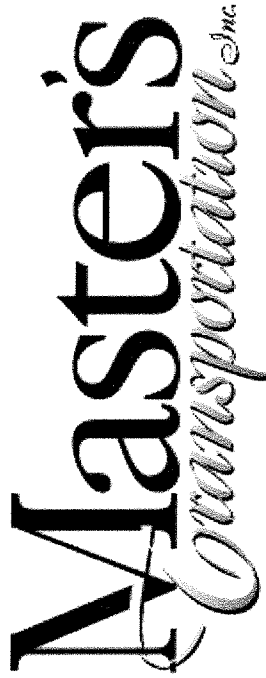
CUSTOMER SIGNATURE

THIS DRAWING AND THE INFORMATION THEREON ARE THE EXCLUSIVE PROPERTY OF GLAVAL BUS, A DIVISION OF FOREST RIVER. IT SHALL NOT BE COPIED OR DUPLICATED IN ANY MANNER, NOR SHALL IT BE SUBMITTED TO OUTSIDE PARTIES FOR EXAMINATION WITHOUT OUR WRITTEN CONSENT. IT IS LOANED FOR USE WITH REFERENCE TO WORK UNDER CONTRACT WITH, OR PROPOSALS SUBMITTED TO GLAVAL BUS, A DIVISION OF FOREST RIVER.

REV.	DESCRIPTION OF CHANGE	BY	CHK	DATE	ECN No.	TOLERANCE UNLESS OTHERWISE SPECIFIED	GLAVAL BUS
1						WOOD ± 1/8"	Buses for the new millennium
						OTHER ± 1/16"	20 2 WC 208" VIB 215 BDY
						NAME: JPC	UNIVERSAL
						DWG. No. 20 2 WC DB FOLD 208 215 GLAVAL	

SCALE
IN INCHES





FOR ORDER

Chassis Year
2024

4.3.b

TRANS/AIR AIR CONDITIONING SYSTEMS				1	
DUAL COMPRESSOR SYSTEMS/CEILING MOUNT EVAPORATOR				1	
CHASSIS/ENGINE BELOW				1	
TA733 SUPER 10	FORD 7.3L Premium Gas Engine W/240 AMP OEM ALT	05	104313	1	\$ 10,160.00
HEATERS				1	
Hot Water Heater, 70K BTU Floor Mounted SMART HEATER		05	99	1	\$ 672.00
ELECTRICAL					
Switch Panel Located on Engine Cover		05	STD	1	
Door Ajar Buzzer on Wheelchair Door		05	22080	1	\$ 108.00
			STD	1	
Wiring Diagram "AS BUILT" ON USB Flash Drive				1	
DESTINATION SIGNS/ID. SIGN/FRONT VIEW WINDOW					
Install Front Destination Sign Window and Overhead Access Door for Customer Installed Sign		05	2871	1	\$ 732.00
Install Side Destination Sign Window w/Structure for Customer Installed Sign		05	2872	1	\$ 414.00
EXTERIOR LIGHTS					
Surface Mount LED Entry Door Exterior Light - STD Choose Optional Below or Special builds		05	STD	1	
LED Rear Center Mount Brake Light, Rectangular		05	20136	1	\$ 98.00
LED Mid-Ship Turn / Marker Lights		05	20138	1	\$ 315.00
INTERIOR LIGHTS				1	
Door Activated Interior Lights		05	8810	1	\$ 60.00
AUDIO / VISUAL				1	
Hand Held Mic & Clip Added to PA Radio		05	8139	1	\$ 250.00
FORD E-SERIES OEM AM/FM/MT RADIO ORDERED ON CHASSIS			NOTE	1	
4 Speakers with Wire to Chassis OEM Radio (if supplied)		05	8822	1	\$ 310.00
DOORS / HATCH / WINDOWS					
Electric Entry Door is Standard. Add Option #2056 if Manual is Desired					
Passenger Door Electric (standard)		05	20163	1	
Passenger Door 36" ROUGH OPENING (STANDARD)		05	2063	1	
Roof Hatch - Transpec 1070 Series Dual Purpose Safety Vent II		05	20179	1	\$ 670.00
Solid Window(s) EACH Replace T-Slide(s) Enter Specific Instructions in Row Below		05	20187	10	\$ 940.00
PARATRANSIT OPTIONS				1	
Double W/C Doors w/ Windows, LED Interior Light, Leaf Spring, LED Exterior Lighting		05	20206	1	\$ 1,500.00
IS THE LIFT IN THE FRONT OR REAR OF THE UNIT?				1	
	REAR				
BRAUN LIFTS				1	
Braun Century NCL9173454-2 800# (34"x54") *N/A FRONT LIFT 138/139*WB		05	20227	1	\$ 8,394.00
LIFT FAST IDLE WITH 403 INTERLOCK				1	
Intermotive Gateway 508-F Ford E or 517-F Transit Fast Idle with Lift Interlock		05	99	1	\$ 752.00
Q Straint W.C. Securement Kits, Accessories				1	
Q-8201-L Std Retrdr Tie Down, Q8-6326-A1 Combo Lap/Shldr, L Trk		05	8688	2	\$ 1,733.00
Q Straint Belt Storage Pouch		05	8102	2	\$ 155.00
Q-Straint Belt Cutter (ship loose)		05	8179	1	\$ 35.00
Miscellaneous Accessories				1	
Priority Seating Sign **Required for ADA Compliance**		05	8104	2	\$ 35.00
Wheelchair Decal (International Symbol of Accessibility) Each		05	8105	1	\$ 20.00
SAFETY OPTIONS					
Back-Up Alarm SAE Type C 97 db(A)		05	20267	1	\$ 75.00
STANDARD ROSCO STSK4750 BACK-UP CAMERA SYSTEM W/ 7" REARVIEW MONITOR / MIRROR COMBO		05	STD	1	
GRAB RAIL / STANCHION / PANELS					
Ceiling Grab Rail - Install on Street Side		05	2050	1	\$ 251.00
Left Hand Entry Vertical Grab Rail - 1 1/4"			STD	1	
1 1/4" Dual Entry Grab Rails Parallel to Entrance Steps (both sides)		05	8130	1	\$ 251.00
Stanchion and Modesty Panel at Entry Door			STD	1	
Stanchion and Modesty Panel Behind Driver		05	20301	1	\$ 250.00
Add Tinted Plexiglass Upper Panel		05	8146	1	\$ 140.00
LOCATION: BEHIND DRIVER				1	
SEATING - DRIVER					
SHIELD Recliner(GM&Ford), RH Arm, 4 Position Lumbar, Mesh Pocket		05	2064	1	\$ 995.00
FREEDMAN SHIELD DRIVER SEAT FABRICS				1	
Driver Seat Cover - Level 6 Autumn Leaves, Mosaic, Web Pastel, 7 Sisters		05	2112	1	\$ 230.00
SEATING - PASSENGER				1	
STD RIGID SEATS				1	

Mid High Double Seat	05	8067	10	\$	9,120.00
FLIP SEATS					
Econo Flip - Double - N/A with Retractable Belt Option	05	99	2	\$	2,268.00
PASSENGER SEAT FABRICS					
Seat Cover - Level 1 Newport Vinyl; Oxen Vinyl; Olefin	05	2071	24		
SEAT OPTIONS					
Anti-Vandal Grab Handle, Black Ea on:	05	2311	10	\$	748.00
Seat Belt Loop - Each *** Not Available on Foldaway Seats	05	2135	20	\$	575.00
SEAT BELTS					
Seat Belt, Non-Retractable ****STANDARD ITEM - ENTER QUANTITY	05	2086	24		
MISCELLANEOUS					
GLAVAL DISCOUNT				\$	-
CONVERSION ONLY PRICE TOTAL			1	\$	92,557.00
CHASSIS PRICE			1	\$	38,443.00
TOTAL				\$	131,000.00

AUTHORIZED CUSTOMER SIGNATURE

DATE

AUTHORIZED DEALER SIGNATURE

DATE

THANK YOU FOR YOUR ORDER!