

COMMISSIONERS

COUNTY OF COLUSA:

JANICE BELL,
VICE-CHAIR
KENT S. BOES
DAURICE K. SMITH,

City Colusa:

GREG PONCIANO
RYAN CODORNIZ

City of Williams:

VACANT, CHAIR



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
TELEPHONE 530-458-0508
FAX (530) 458-2035
Colt Esenwein,
Public Works Director
colusacountyca.igam2.com
www.countyofcolusaca.gov

COLUSA COUNTY TRANSPORTATION COMMISSION & TRANSIT AGENCY

Agenda

September 23, 2025

Colusa County Board of Supervisors Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

3:00 p.m. CALL TO ORDER/ROLL CALL

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

II. MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – August 26, 2025.

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director
2. Transit Manager
3. Caltrans
4. City of Colusa
5. City of Williams
6. California Highway Patrol

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Adopt a Resolution for the Allocation of State Transit Assistance Funds for Fiscal Year 2025-2026.

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

1. Approve FY 2025-26 Appropriations Inter-Budget Adjustment No. 001.
(Requires 5/6th vote) (Continued from August 23, 2025)
2. Adopt a Resolution Approving State of Good Repair List of Projects for FY 2025-26 Under the Road Repair and Accountability Act of 2017, and designate the Public Works Director as the Authorized Agent.

3. Adopt a Resolution Adopting Definitions of the terms "Unmet Transit Needs" and "Reasonable to Meet". Further, adopt a Resolution Determining There Are No Unmet Public Transportation Needs for Fiscal Year 2024/25.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Transportation Commission and Transit Agency and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Transportation Commission and Transit Agency are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Committee member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the Commission's decision on the agenda item since January 1, 2023. Members of the Transportation Commission and Transit Agency who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Committee member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Committee member and may be made either in writing to the Secretary of the Transportation Commission and Transit Agency prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

COMMISSIONERS**COUNTY OF COLUSA:**

JANICE BELL,
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KENT BOES
DAURICE K. SMITH

City Colusa:

GREG PONCIANO
RYAN CODORNIZ

City of Williams:

FRANK KENNEDY, CHAIR



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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

**Minutes
August 26, 2025**

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 26th day of August 2025 at the hour of 3:00 p.m. Present: Commissioners Janice A. Bell, Kent S. Boes, Daurice K. Smith and Frank Kennedy. Absent: Commissioners Greg Ponciano and Ryan Codorniz.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

None.

II. MINUTES APPROVAL

1. Minutes Approval

Transportation Commission & Transit Agency – Regular Meeting – June 17, 2025.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bell
SECONDER:	Smith
AYES:	Smith, Boes, Bell, Kennedy
ABSENT:	Ponciano, Codorniz

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

None.

2. Transit Manager

Mr. Rogers updates the Commission on ridership numbers and status of ordered buses for Transit.

3. Caltrans

None.

Minutes Acceptance: Minutes of Aug 26, 2025 3:00 PM (Minutes Approval)

4. City of Colusa
None.
5. City of Williams
Chair Kennedy states work continues on the E. Street Project and Hwy 20 Safety Project.
6. California Highway Patrol
None.

Chair Kennedy declares a recess at 3:05 p.m. and states they are now sitting as the Colusa County Transit Agency with all Commissioners present, except Commissioners Ponciano and Codorniz.

IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

3:05 p.m. PUBLIC HEARING

Chair Kennedy makes time for a Public Hearing to consider the annual Unmet Needs of the Transit dependent population and determine one of the following three (3) findings:

1. There are no unmet needs,
2. There are unmet needs that are not reasonable to meet, or
3. There are unmet needs that are reasonable to meet.

Comments received by Mr. Rogers.

3:05 p.m. Chair Kennedy opens the Public Hearing and calls for comments. Hearing none no comments, Chair Kennedy closes the Public Hearing.

1. Determine there are no unmet public Transit needs for 2025-2026.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Bell
AYES:	Smith, Boes, Bell, Kennedy
ABSENT:	Ponciano, Codorniz

2. Approve FY 2025-26 Appropriations Inter-Budget Adjustment No. 001.
(Requires 5/6th vote)

RESULT:	CONTINUED TO SEPTEMBER 23, 2025
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Chair Kennedy adjourns the Colusa County Transit Agency at 3:06 p.m. and states they are now sitting as the Colusa County Transportation Commission with all Commissioners present, except Commissioners Ponciano and Codorniz.

V. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Adopt **Resolution 2526-001** Apportioning Local Transportation Funds for Fiscal Year 2025-2026 with direction given to staff.

Minutes Acceptance: Minutes of Aug 26, 2025 3:00 PM (Minutes Approval)

Comments received by Mr. Esenwein and Ms. Sutton.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Smith, Boes, Bell, Kennedy
ABSENT:	Ponciano, Codorniz

3. Adopt **Resolution 2526-002** for the Distribution of the Local Transportation Funds for Fiscal Year 2025-2026.

Comments received by Mr. Esenwein.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Bell
AYES:	Smith, Boes, Bell, Kennedy
ABSENT:	Ponciano, Codorniz

3. Authorize the purchase of RoadAI hardware and software system, **further** approve Subscription Services agreement **TC25-002** with **XWeather**, to perform comprehensive roadway condition assessments throughout Colusa County, including within the incorporated cities of Colusa and Williams.

Comments received by Mr. Esenwein and Mr. Lanphier.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bell
SECONDER:	Boes
AYES:	Smith, Boes, Bell, Kennedy
ABSENT:	Ponciano, Codorniz

Chair Kennedy adjourned the meeting at 3:35 p.m. to reconvene in Regular Session on September 23, 2025 at the hour of 3:00 p.m.

Frank Kennedy, Chair

Attest: Colt Esenwein,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk

Minutes Acceptance: Minutes of Aug 26, 2025 3:00 PM (Minutes Approval)



Request For Transportation Commission and Transit Agency

MEETING DATE: September 23, 2025

DEPARTMENT: Transportation Commission

FROM: Kirsten Montejano

SUBJECT: Adopt a Resolution for the Allocation of State Transit Assistance Funds For Fiscal Year 2025-2026.

Adopt a Resolution for the Allocation of State Transit Assistance Funds For Fiscal Year 2025-2026.

Detailed Description/Background of request

The State Transit Assistance (STA) fund was created under Chapter 161 of the Statutes of 1979 (SB620), and revised by Chapter 322 of the Statutes of 1982 (AB 2551), and Chapter 105 of the Statutes of 1989 (SB 300). The funds for the program are derived from sales tax on diesel fuel and are deposited by the State controller to the County STA fund. STA may be used for both capital projects and operating assistance for the Transit Agency. Allocations must be made in accordance with the allocation instructions in a resolution adopted by the Transportation Commission.

With the passage of this resolution, the Colusa County Transportation Commission authorizes the payment of State Transit Assistance Funds to the Transit Agency as soon as funds are made available by the State.

Prior Board Action

None

Fiscal Impact/Funding Source

State Estimate of STA funds \$231,674.

Action for the Clerk

Please provide a fully executed copy of the resolution to Public Works via email: dpwaccounting@countyofcolusaca.gov

ATTACHMENTS:

- STA Allocation FY25-26 (DOC)

RESOLUTION NO. - _____

**A RESOLUTION OF THE COLUSA COUNTY TRANSPORTATION COMMISSION
FOR THE ALLOCATION OF STATE TRANSIT ASSISTANCE FUNDS FOR FISCAL
YEAR 2025-2026**

WHEREAS, The State Transit Assistance (STA) fund was created under Chapter 161 of the Statutes of 1979 (SB20), and revised by Chapter 322 of the Statutes of 1982 (AB 2551), and Chapter 105 of the Statutes of 1989 (SB300);

WHEREAS, the funds for the program are derived from statewide sales tax on gasoline and diesel fuel;

WHEREAS, pursuant to Section 99312.7 of the Public Utilities Code (PUC), no later than each January 31st the State Controller is required to provide a preliminary estimate of the amount of the STA funds to be allocated to each transportation planning entity;

WHEREAS, pursuant to Section 99312.7 of the PUC, no later than each August 1st, the State Controller is required to provide a revised estimate of the amount of the STA funds to be allocated to each transportation planning entity, and

WHEREAS, pursuant to Section 99312(d)(1) of the PUC, the State Controller makes an allocation to the County Auditor on a quarterly basis.

NOW, THEREFORE, BE IT RESOLVED that the Colusa County Transportation Commission (Commission) authorizes the payment of State Transit Assistance Funds to the Transit Agency as allocated by the State Controller on a Quarterly Basis;

BE IT FURTHER RESOLVED that the Commission recognizes that in times of fiscal hardship and/or uncertainty said quarterly allocations of STA funds have been postponed by the State Controller, and

BE IT FURTHER RESOLVED that in the case of such a postponement, payment is hereby authorized as soon as the STA funds are allocated by the State Controller.

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PASSED AND ADOPTED this 23rd day of September, 2025 by the following vote:

AYES:

NOES:

ABSENT:

, Chair

ATTEST: Colt Esenwein, Clerk to the
Colusa County Transportation Commission and
Transit Agency

By _____
Patricia Rodriguez, Deputy Clerk

APPROVED AS TO FORM:

Jennifer K Sutton, Senior Deputy County Counsel

**Request For Transportation Commission and Transit Agency**

MEETING DATE: September 23, 2025

DEPARTMENT: Transit Agency

FROM: Kirsten Montejano

SUBJECT: Approve FY 2025-26 Appropriations Inter-Budget Adjustment No. 001. (Requires 5/6th vote)(Continued from August 23, 2025)

Approve FY 2025-26 Appropriations Inter-Budget Adjustment No. 001.
(Requires 5/6th vote) (Continued from August 23, 2025)

Detailed Description/Background of request

Decrease Appropriations to reflect deletion of the vacant Transit Specialist position.

DEPARTMENT ACCOUNT NAME	FUND NUMBER	OBJECT NUMBER	DEPT NUMBER	AMOUNT
CASH BALANCE	042	31960	000	\$ 93,267.00
SALARIES	042	51010	000	-\$ 53,400.00
DEFERRED COMP	042	51020	000	-\$ 360.00
RETIREMENT	042	51021	000	-\$ 21,844.00
OASDI	042	51022	000	-\$ 4,113.00
VISION INSURANCE	042	51029	000	-\$ 123.00
HEALTH INSURANCE	042	51030	000	-\$ 1,896.00
LIFE INSURANCE	042	51031	000	-\$ 52.00
DENTAL INSURANCE	042	51033	000	-\$ 540.00
EMPLOYEE ASST PRGM	042	51036	000	-\$ 41.00
GROUP INSURANCE 125	042	51043	000	-\$ 10,298.00
ACTIVE HRA	042	51046	000	-\$ 600.00
TOTAL				-\$ 93,267.00

Prior Board Action

None

Action Item (ID # 10788)

Meeting of September 23, 2025

Fiscal Impact/Funding Source

Savings of \$93,267

Action for the Clerk

None

ATTACHMENTS:

- IB001 25-26 (PDF)

INTER-BUDGET ADJUSTMENT
REQUEST FOR APPROPRIATION OR TRANSFER OF FUNDS

Department Name: _____

Submitted By: _____

Explanation:

TO INCREASE (DECREASE) REVENUE

[illegible]

TO INCREASE (DECREASE) APPROPRIATIONS

[illegible]

Fiscal Year: _____

Transportation Board Date: _____

Inter-Budget Log #: IB-_____

OpenGov Amendment #: _____

Attachment: IB001 25-26 (10788 : Approve Inter-Budget Adjustment)

**Request For Transportation Commission and Transit Agency**

MEETING DATE: September 23, 2025

DEPARTMENT: Transit Agency

FROM: Ron Rogers

SUBJECT: Adopt a Resolution Approving State of Good Repair List Of Projects For FY 2025-26 Under the Road Repair and Accountability Act of 2017, and designate the Public Works Director as the Authorized Agent.

Adopt a Resolution Approving State of Good Repair List Of Projects For FY 2025-26 Under the Road Repair and Accountability Act of 2017, and designate the Public Works Director as the Authorized Agent.

Detailed Description/Background of request

Colusa County Transit Agency (CCTA) is eligible for funding from the State of Good Repair Program (SGR SB1). The program is funded in part by the Transportation Improvement Fee on vehicle registrations. This program demonstrates California's commitment to clean, sustainable transportation and the role that public transit plays in that vision. This program has a specific goal of keeping transit systems in a state of good repair, including the purchase of new transit vehicles, and maintenance and rehabilitation of transit facilities and vehicles. These new investments will lead to cleaner transit vehicle fleets, increased reliability and safety, and reduced greenhouse gas emissions and other pollutants.

The estimated amount of FY 2025-26 SGR SB1 funds available to the CCTA is \$40,179. There are two projects contained in this request.

1. Shop Equipment Purchase: Pro Cut on Car Brake Lathe:
Cost not to exceed \$18,922.50.
2. Remaining Balance: \$21, 256.50 to aid with costs associated with adding additional solar infrastructure to include charging stations for electric buses.

Prior Board Action

N/A

Fiscal Impact/Funding Source

SGR SB1 Funds \$40,179.00

Action for the Clerk

Send a copy of the signed resolution to Transit Manager, Ron Rogers

ATTACHMENTS:

- Authorized Agent (DOCX)
- SGR SB1 Resolution 25-26 (DOCX)

Division of Rail and Mass Transportation
State Transit Assistance State of Good Repair Program
Authorized Agent Form



Authorized Agent

The following individual(s) are hereby authorized to execute for and on behalf of the named Regional Entity/Transit Operator, and to take any actions necessary for the purpose of obtaining State Transit Assistance State of Good Repair funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. This form is valid at the beginning of Fiscal Year 2025-2026 until the end of the State of Good Repair Program. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself.

Colt Esenwein
 (Print Name)

Executive Director
 (Title)

 (Signature)

AS THE Executive Director

OF THE Transportation Commission and Transit Agency

Approved this _____ day of _____, 2025

FY 25-26 SB 1 STA State of Good Repair

Attachment: Authorized Agent (10799 : Adopt Resolution Approving SGR SB1 List of Projects FY 25-26)

RESOLUTION NO.**RESOLUTION OF THE COLUSA COUNTY TRANSIT AGENCY ADOPTING A
STATE OF GOOD REPAIR LIST OF PROJECTS FOR FISCAL YEAR 2025/26 UNDER
THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was signed into law to address the significant multi-modal transportation funding shortfalls statewide;

WHEREAS, Colusa County must adopt a State of Good Repair (SGR) Project List of all projects proposed to receive funding from the State of Good Repair Program, created by SB1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement;

WHEREAS, Colusa County will receive an estimated \$40,179 in SB1-SGR funding in Fiscal Year 2025/26 from SB 1;

WHEREAS, SB1 guidelines require that, prior to receiving an apportionment of SGR funds from the State Controller in a fiscal year, agencies must submit a list of the proposed SGR projects to California Department of Transportation; and

WHEREAS, the proposed SB1-SGR projects are consistent with the State of Good Repair Program Guidelines as an eligible project to maintain the public transit system in a state of good repair;

NOW, THEREFORE BE IT RESOLVED that the Colusa County Transit Agency hereby authorizes and approves the following SB1 projects to receive SGR funding:

1. Shop Equipment – Pro Cut On Car Brake Lathe \$18,922.50
2. Remaining balance of \$21,256.50 to help with costs of adding additional solar infrastructure, charging stations.

PASSED AND ADOPTED this 23rd day of September 2025, by the following vote:

AYES:

NOES:

ABSENT:

Frank Kennedy, Chair

ATTEST: Colt Esenwein, Secretary to the
Colusa County Transit Agency

By _____
Patricia Rodriguez, Deputy

APPROVED AS TO FORM:

Jennifer Sutton, Senior Deputy County Counsel

**Request For Transportation Commission and Transit Agency**

MEETING DATE: September 23, 2025

DEPARTMENT: Transit Agency

FROM: Ron Rogers

SUBJECT: Adopt a Resolution Adopting Definitions of the terms "Unmet Transit Needs" and "Reasonable to Meet". Further, Adopt a Resolution Determining There Are No Unmet Public Transportation Needs For Fiscal Year 2024/25.

Adopt a Resolution Adopting Definitions of the terms "Unmet Transit Needs" and "Reasonable to Meet". Further, Adopt a Resolution Determining There Are No Unmet Public Transportation Needs For Fiscal Year 2024/25.

Detailed Description/Background of request

Attached to this item are two resolutions required to finalize the process for obtaining Transportation Development Act funding. The Social Services Tactical Advisory Committee (SSTAC) met July 2, 2025 at 10:00am at the Colusa County Transit Office located at 715 D St Colusa to determine if there were any unmet needs in the County. Needs were discussed by those in attendance, and it was determined that there were no unmet needs for Colusa County.

The first resolution attached hitherto defines the terms "Unmet Needs" and "Reasonable To Meet." The second resolution establishes that there are no "Unmet Needs" in the County.

Prior Board Action

8/26/25 - The Commission made a finding that there were no Unmet Transportation Needs FY 24/25

Fiscal Impact/Funding Source**Action for the Clerk**

Please provide certified copies of the resolutions to the Transit Manager

ATTACHMENTS:

- Unmet Needs Definitions Rolutions 2025 (DOCX)
- Unmet Needs Resolution 2025 (DOCX)
- COLUSA COUNTY SSTAC MINUTES WITH MATRIX 2025 Exhibit A (DOCX)

RESOLUTION NO.**RESOLUTION OF THE COLUSA COUNTY TRANSPORTATION COMMISSION
ADOPTING DEFINITIONS OF THE TERMS “UNMET TRANSIT NEEDS” AND
“REASONABLE TO MEET”**

WHEREAS, in compliance with California Public Utilities Code section 99401.5(c), the Colusa County Transportation Commission held a public hearing on August 26th, 2025, to solicit comments on unmet transit needs that may exist within its jurisdiction and which may be reasonable to meet through new public transportation, specialized transportation services or the expansion of existing services; and

WHEREAS, the Colusa County Transportation Commission, pursuant to California Public Utilities Code section 99401.5(c), is required to adopt definitions of the terms “unmet transit needs” and “reasonable to meet”.

NOW, THEREFORE, BE IT RESOLVED that the following definitions are adopted:

1. “Unmet Transit Needs” means all essential trip requests by transit-dependent person for which there are no other convenient means of transportation.
2. “Reasonable to Meet” means public or specialized transportation services that are feasible, have community acceptance, serve a significant number of the population, are economical, and can demonstrate cost effectiveness by having a ratio of fare revenues to operating cost at least equal to 10 percent. The Colusa County Transportation Commission has determined that this definition shall also apply to all service requests, which do not abuse or obscure the intent of such transportation services once they are established.

NOW, THEREFORE, BE IT RESOLVED that this Commission determines, pursuant to Section 99401.5 of the Public Utilities Code, that there are no unmet transit needs within the jurisdiction of this Commission.

PASSED AND ADOPTED by the Colusa County Transportation Commission this 23rd day of September, 2025 by the following vote:

AYES:

NOES:

ABSENT:

Janice A. Bell, Vice-Chair

Colusa County Transportation Commission
& Transit Agency

By _____
Patricia Rodriguez, Deputy Clerk

APPROVED AS TO FORM:

Jennifer K. Sutton,
Senior Deputy County Counsel

RESOLUTION NO.

RESOLUTION OF THE COLUSA COUNTY TRANSPORTATION COMMISSION DETERMINING THERE ARE NO UNMET PUBLIC TRANSPORTATION NEEDS FOR FISCAL YEAR 2024-2025

WHEREAS, Section 99401.5 of the California Public Utilities Code establishes specific requirements to be met by the local transportation planning agency before it can make allocations for implementation of elements of the Regional Transportation Plan other than those relating directly to public transportation systems and facilities provided for exclusive use of pedestrians and bicycles;

WHEREAS, this Commission, in accord with Public Utilities Code section 99401.5(a) consulted with the Social Services Transportation Advisory Council established under Section 99238 of the Public Utilities Code;

WHEREAS, this Commission identified the transit needs of Colusa County, which were considered in the transportation planning process in accordance with California Public Utilities Code, section 99401.5(b);

WHEREAS, this Commission held a public hearing on August 26, 2025 in accordance with Section 99401.5(c) of the California Public Utilities Code, to solicit comments relative to transit needs within Colusa County;

WHEREAS, this Commission adopted definitions of the terms “unmet transit needs”, and “reasonable to meet”, pursuant to Section 99401.5(c) of the Public Utilities Code; and

WHEREAS, this Commission considered on August 26, 2025 Unmet Needs Assessment made by the Transportation Advisory Council, of which, a copy of the Assessment meeting minutes are attached as Exhibit “A.”

NOW, THEREFORE, BE IT RESOLVED that this Commission determined, pursuant to Section 99401.5 of the Public Utilities Code, that there are no unmet transit needs within the jurisdiction of this Commission.

PASSED AND ADOPTED this 23rd day of September 2025 by the following vote:

AYES:

NOES:

ABSENT:

Attachment: Unmet Needs Resolution 2025 [Revision 1] (10784 : ApproveThe Unmet Needs Resolutions)

Janice A. Bell, Vice-Chair

ATTEST: Colt Esenwein, Secretary to the
Colusa County Transportation Commission
& Transit Agency

By _____
Patricia Rodriguez, Deputy Clerk

APPROVED AS TO FORM:

Jennifer K. Sutton,
Senior Deputy County Counsel

Attachment: Unmet Needs Resolution 2025 [Revision 1] (10784 : Approve The Unmet Needs Resolutions)

Colusa County Transit

Social Services Technical Advisory Committee

Meeting Minutes

July 2, 2025

I. Call to order:

- II. Ron Rogers (CCTA) called to order the meeting of the Colusa County Social Services Technical Advisory Committee at 10:00 am on July 2, 2025 at the Colusa County Transit Agency Office, 715 D St, Colusa, CA, 95932.

III. Introductions

Mr. Rogers initiated introductions. The following person were present:

- Ron Rogers - Transit Manager
- Cindy Vaughn - Front Office Supervisor
- Amey Kelley - Lead Dispatcher
- Holly Duffy – Health & Human Services
- Kaela Beckley – Public Health DHHS
- Joanna Tapia – Colusa Medical Center

IV. Discussion Regarding SSTAC

Ron Rogers provided an overview of the SSTAC, its purpose and the reason for the unmet needs meeting.

V. Unmet Needs Discussion

Medical Transport

- a) Holly Duffy asked about medical transport of those needing it.

Cynthia Vaughn responded that we have been providing the service within the County, but due to a shortage of drivers we were unable to provide this service for out of County

We have been recommending those needing medical transportation to TCCAP for outside of the County until we have funding, and are fully staffed.

Congregate Meal Sites:

- b) Holly Duffy asked about the congregate meal sites situation.

Cindy Vaughn responded by stating that due to the timing, the passengers could be there for several hours before they could catch the next available ride back home.

Cynthia Vaughn explained the logistics of the scheduling that would need to be in place to be able to provide the service.

c) Holly Duffy asked about Stonyford, Grimes service.

Ron Rogers explained the lack of service due to shortage of drivers.

Also emphasized that we just hired another driver that will be starting Monday July 7th and we hope to begin service to Stonyford in August.

Cindy Vaughn explained that we do go to Grimes four times per day.

VI. Adjournment

Ron Rogers adjourned the meeting at 11:36am.

Minutes submitted by: Ron Rogers

CCTA SSMC Meeting Minutes
July 2, 2025

Testimony Presented at the Social Services Technical Advisory Committee Meeting on July 2, 2025 as presented to the Colusa County Transportation Commission August 2025)			
Name	Need	Unmet Need?	Reasonable to Meet?
Holly Duffy	Medical Transport	No. Medical Transportation is being offered in County and is currently being offered by TCCAP for out of County.	Reasonable to meet
Holly Duffy	Congregate Meals	No Need a list of those needing transportation to be able to accommodate	Reasonable to meet
Holly Duffy	Stonyford	No Will begin service within the next month	Reasonable to meet
Holly Duffy	Grimes	No Providing service already	Reasonable to meet