

COMMISSIONERS

COUNTY OF COLUSA:

GARY EVANS
KENT BOES
DAURICE K. SMITH,
VICE-CHAIR

City Colusa:

JOSH HILL

City of Williams:

FRANK KENNEDY, CHAIR
ROBERT MENDOZA



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
TELEPHONE 530-458-0508
FAX (530) 458-2035
Michael Azevedo,
Public Works Director
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www.countyofcolusa.org

COLUSA COUNTY TRANSPORTATION COMMISSION
&
TRANSIT AGENCY

Agenda

September 27, 2022

Colusa County Board of Supervisors Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

3:00 p.m. CALL TO ORDER/ROLL CALL

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

II. MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – August 30, 2022.

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Manager
2. Transit Manager
3. Caltrans
4. City of Colusa
5. City of Williams
6. California Highway Patrol

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Authorize a 90 day extension pursuant to Public Utility Code Section 99245 for the completion of the Colusa County Transportation Commission annual Transportation Development Act (TDA) fiscal and compliance audit.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Transportation Commission and Transit Agency and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

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Minutes
August 30, 2022

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 30th day of August 2022 at the hour of 3:00 p.m. Present: Commissioners Daurice K. Smith, Kent S. Boes, Gary J. Evans, Josh Hill, Roberto Mendoza and Frank Kennedy.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

Mr. Hoefflich presents the Caltrans Transportation Connection Plan. He requests a support letter from the Commission written to Senator Dahle to request representation for Colusa County on the San Joaquin Joint Powers Authority Board.

Direction to staff to reach out to Senator Dahle and agendaize an item for a future meeting.

II. MINUTES APPROVAL**1. Minutes Approval**

Transportation Commission & Transit Agency – Regular Meeting – June 21, 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Hill
AYES:	Kennedy, Smith, Boes, Evans, Hill, Mendoza

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)**1. Executive Manager**

Mr. Azevedo updates the Commissioners on Transit staffing issues.

2. Transit Manager

None.

Minutes Acceptance: Minutes of Aug 30, 2022 3:00 PM (Minutes Approval)

3. Caltrans
None.
4. City of Colusa
Commissioner Hill updates the Commissioners on road work on Market Street and 10th Street.
5. City of Williams
Commissioner Kennedy updates the Commissioners on the micro surfacing and overlay road work on Hwy 20 and reports that it should be done by the end of the week.
6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chair Kennedy declares a recess at 3:10 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present.

3:10 p.m. (3:05 Item on Agenda)

PUBLIC HEARING

Chair Kennedy makes time for a Public Hearing to adopt the FY 2022-2023 Final Budget for the Transit Agency Fund in the amount of \$2,276,653.

Comments received by Ms. Montejano.

3:18 p.m. Chair Kennedy opens the Public Hearing and calls for public comment. Hearing none, Chair Kennedy closes the Public Hearing.

1. Adopt the FY 2022-23 Final Budget for the Transit Agency Fund in the amount of \$2,276,653.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Kennedy, Smith, Boes, Evans, Hill, Mendoza

2. Adopt **Resolution No. 2223-001** approving a State of Good Repair List Of Projects For FY 2022-23 Under the Road Repair and Accountability Act of 2017.

Comments received by Ms. Montejano and Mr. Azevedo.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Hill, Mendoza

Minutes Acceptance: Minutes of Aug 30, 2022 3:00 PM (Minutes Approval)

V. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

Chair Kennedy declares a recess at 3:21 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission, with all Commissioners present.

3:21 p.m. (3:05 p.m. Item on Agenda)

PUBLIC HEARING

Chair Kennedy makes time for a Public Hearing and adoption of FY 2022-23 Final Budget for the Local Transportation Fund, State Transit Assistance Fund, and Local Transportation Planning Fund in the amount of \$1,329,220.

Comments received by Ms. Montejano.

3:24 p.m. Chair Kennedy opens the Public Hearing and calls for public comment. Hearing none, Chair Kennedy closes the Public Hearing.

1. Adopt the FY 2022-23 Final Budget for the Local Transportation Fund, State Transit Assistance Fund, and Local Transportation Planning Fund in the amount of \$1,329,220.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Hill, Mendoza

2. Adopt **Resolution No. 2223-001** Apportioning Local Transportation Funds For The 2022-2023 Fiscal Year.

Comments received by Ms. Montejano.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hill
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Hill, Mendoza

3. Adopt **Resolution No. 2223-002** for the Distribution of the Local Transportation Funds for Fiscal Year 2022-2023.

Comments received by Ms. Montejano.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Kennedy, Smith, Boes, Evans, Hill, Mendoza

4. Adopt **Resolution No. 2223-003** for the Allocation of State Transit Assistance Funds For Fiscal Year 2022-2023.

Comments received by Ms. Montejano.

Minutes Acceptance: Minutes of Aug 30, 2022 3:00 PM (Minutes Approval)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Smith
AYES:	Kennedy, Smith, Boes, Evans, Hill, Mendoza

5. Discussion and Direction to staff to agendize a letter of support for the Colusa Indian Community Council (CICC)'s Safe Streets and Roads for All Safety Action Plan grant application.

Comments received by Mr. Azevedo, Ms. West, Ms. Davey and Mr. Day.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Hill, Mendoza

Chair Kennedy adjourned the meeting at 3:43 p.m. to reconvene in Regular Session on September 13, 2022, at the hour of 9:00 a.m.

Frank Kennedy, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk

Minutes Acceptance: Minutes of Aug 30, 2022 3:00 PM (Minutes Approval)



Request For Transportation Commission and Transit Agency

MEETING DATE: September 27, 2022

DEPARTMENT: Transportation Commission

FROM: Kirsten Montejano

SUBJECT: Authorize a 90-Day Extension of the Transportation Development Act (TDA) Annual Fiscal Audit for period ending June 30, 2022

Authorize a 90 day extension pursuant to Public Utility Code Section 99245 for the completion of the Colusa County Transportation Commission annual Transportation Development Act (TDA) fiscal and compliance audit.

Detailed Description/Background of request

The Colusa County Transportation Commission is required to submit an annual fiscal and compliance audit to the State within 180 days after the end of the fiscal year. Although the deadline is December 31st, the Commission may authorize an extension of up to 90 days.

The Colusa County Auditors office has notified staff that the audit will not be complete prior to December 31st, therefore we are requesting the Commission grant a 90 day extension for the Fiscal Year 2021/2022 TDA audit.

Prior Board Action

None

Fiscal Impact/Funding Source

None

Action for the Clerk

Provide DPW with a certified minute order