

COMMISSIONERS

COUNTY OF COLUSA:

GARY EVANS
KENT BOES, CHAIR
DAURICE K. SMITH

City Colusa:

JOSH HILL
TOM REISCHE

City of Williams:

FRANK KENNEDY, VICE-CHAIR



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
TELEPHONE 530-458-0508
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Michael Azevedo,
Public Works Director
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COLUSA COUNTY TRANSPORTATION COMMISSION & TRANSIT AGENCY

Agenda

December 14, 2021

Colusa County Board of Supervisors Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

3:00 p.m. CALL TO ORDER/ROLL CALL

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

II. MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – November 23, 2021.

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director
2. Transit Manager
3. Caltrans
4. City of Colusa
5. City of Williams
6. California Highway Patrol

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Authorize a 90 day extension pursuant to Public Utility Code Section 99245 for the completion of the Colusa County Transportation Commission annual Transportation Development Act (TDA) fiscal and compliance audit.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Transportation Commission and Transit Agency and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

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**Transportation Commission & Transit Agency
 Board Chambers
 546 Jay Street, Suite 108
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**Minutes
 November 23, 2021**

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 23rd day of November 2021 at the hour of 3:00 p.m. Present: Commissioners Frank Kennedy, Daurice K. Smith, Gary J. Evans, Josh Hill, Tom Reische and Kent S. Boes.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

Mr. Singh requests clarification on how the 2020 STIP program funds are distributed and would like more information. He further states he feels it's important to have a Williams City Council Member on the Commission representing the City's interests.

Mr. Azevedo states that the item is on today's agenda.

II. MINUTES APPROVAL1. Minutes Approval

Transportation Commission & Transit Agency – Regular Meeting – September 28, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kennedy
SECONDER:	Smith
AYES:	Boes, Kennedy, Smith, Evans
ABSTAIN:	Hill, Reische

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)1. Executive Director
None.2. Transit Manager

Mr. Simms states that a floater driver resigned without notice and they are actively looking for a new driver.

Minutes Acceptance: Minutes of Nov 23, 2021 3:00 PM (Minutes Approval)

3. Caltrans
None.

4. City of Colusa
None.

5. City of Williams

Mr. Kennedy states the City of Williams recently had a 3 day review of safety issues on Highway 20 between Husted Road and the Lake County line with members of the CHP, Calfire and several representatives of Caltrans. The City of Williams has conducted an extensive review and it's taken 3.5 years to get Caltrans to the area to discuss the issues. He further states Caltrans acknowledged that the Love's truck stop area is a poorly designed intersection and will begin planning to rectify the situation. He further states there was discussion regarding several accidents in the canyon towards Lake County and Caltrans will begin working on the development of short and long term measures to mitigate safety issues.

6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve First Amendment to the 21/22 Overall Work Plan (OWP).

Comments received by Mr. Azevedo.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Reische
AYES:	Boes, Kennedy, Smith, Evans, Hill, Reische

2. Adopt **Resolution No. 2122-004** of the Colusa County Transportation Commission Adopting the 2022 Colusa County Regional Transportation Improvement Program for the 2022 State Transportation Improvement Program with project list as amended.

Comments received by Mr. Azevedo and Mr. Singh.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Kennedy
AYES:	Boes, Kennedy, Smith, Evans, Hill, Reische

Chair Boes declares a recess at 3:30 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency with all Commissioners present.

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

1. Ratify Contract No. **TA21-002** with **Chico State Enterprise (SUB21-008)** for the daily transportation of seniors, effective July 1, 2021.

Comments received by Mr. Simms.

Regular Meeting

Tuesday, November 23, 2021

3:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Reische
SECONDER:	Hill
AYES:	Boes, Kennedy, Smith, Evans, Hill, Reische

Chair Boes adjourned the meeting at 3:31p.m. to reconvene in Regular Session on December 14, 2021 at the hour of 3:00 p.m.

Kent S. Boes, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Melissa Kitts, Deputy Clerk

Minutes Acceptance: Minutes of Nov 23, 2021 3:00 PM (Minutes Approval)



Request For Transportation Commission and Transit Agency

MEETING DATE: December 14, 2021

DEPARTMENT: Transportation Commission

FROM: Kirsten Montejano

SUBJECT: Authorize a 90-Day Extension of the Transportation Development Act (TDA) Annual Fiscal Audit

Authorize a 90 day extension pursuant to Public Utility Code Section 99245 for the completion of the Colusa County Transportation Commission annual Transportation Development Act (TDA) fiscal and compliance audit.

Detailed Description/Background of request

The Colusa County Transportation Commission is required to submit an annual fiscal and compliance audit to the State within 180 days after the end of the fiscal year. Although the deadline is December 31st, the Commission may authorize an extension of up to 90 days.

The Colusa County Auditors office has notified staff that the audit will not be complete prior to December 31st, therefore we are requesting the Commission grant a 90 day extension for the 2020/2021 TDA audit.

Prior Board Action

None

Fiscal Impact/Funding Source

None

Action for the Clerk

Provide DPW with a certified minute order